



THE CORPORATION OF THE MUNICIPALITY OF PORT HOPE SPECIAL COUNCIL MINUTES

October 30, 2023, 5:00 p.m.

Present: Mayor Olena Hankivsky
Councillor Les Andrews
Deputy Mayor Attridge
Councillor Chris Collins
Councillor Claire Holloway Wadhwani
Councillor Vicki Mink
Councillor Adam Pearson

Staff: Brian Gilmer, Interim CAO
Shrishma Davé, Acting Municipal Clerk/ Manager,
Legislative Services
Amanda Millar, Acting Deputy Clerk
Tania Wilson, Administrative Assistant

Minutes of the Special Council Meeting of the Corporation of the Municipality of Port Hope were held at 56 Queen Street, Port Hope, Ontario

1. Call to Order

The Special Council Meeting was called to order at 4:57 p.m.

1.1 Moment of Silent Reflection

1.2 Land Acknowledgement

Mayor Hankivsky advised that the Municipality of Port Hope exists on the lands of the Michi Saagiig Anishnaabeg traditional territory covered by the Williams Treaties. We honour and recognize First Peoples as rights holders and stewards of the lands and waters on which we have the privilege to live, work, and play, including the Ganaraska Forest and River. We pay respect to Elders past, present and emerging.

We commit to actions towards Truth and Reconciliation by recognizing the United Nations Declaration on the Rights of Indigenous Peoples, strengthening ties with First Nations, Métis, and Inuit peoples - especially those who make their home in Port Hope, and learning from Indigenous ways of knowing and being. We do so by recognizing the past and working towards a shared future.

2. Disclosure of Pecuniary Interest and the Nature Thereof

None declared.

3. Staff and Committee Reports

3.1 Staff Report CS-16-23 re: Draft Procedure By-law - Result of Review and Suggested Changes

A detailed question and answer period, as well as detailed discussion ensued. Council Members provided comments and feedback regarding the following, which was incorporated in the final procedure by-law and petition policy:

- Clarification of requirements for contact information in the Petition Policy; and
- Clarification regarding setting the agenda for Special Council Meetings where the meeting is requested by a majority of Council Members as per the Municipal Act.

Council provided further comments and feedback regarding additional items in the proposed by-law.

Moved by Councillor Andrews

Seconded by Deputy Mayor Attridge

1. That Staff Report CS-16-23 be received for information; and
2. That the draft Procedure By-law (Appendix B), with amendments as provided by Council at the Special Council meeting of October 30, 2023, be presented at the next Council Meeting for adoption; and
3. That a resolution be presented to Council at the next Council Meeting to adopt the 2024 Meeting Schedule (Appendix C); and
4. That a resolution be presented to Council at the next Council Meeting to adopt the Petition Policy (Appendix D).

See Following Motion

Amendment:

Moved by Councillor Andrews

Seconded by Councillor Pearson

1. That the proposed Procedure By-law and meeting schedule be amended to have one CoW and one Council meeting per month, for all 12 months;
2. That one day, being a Tuesday, be designated as a placeholder for public meetings and special council meetings per month, should they be required;
3. That the time of Council, Committee of the Whole and Statutory Public meetings be set at 5:00 p.m.;
4. That the Notice of Motion process be amended to reflect the four week schedule as per direction from Council; and
5. That Item 3 of the recommended action be deleted and replaced with: That a resolution be presented to Council at the next Council Meeting to adopt the 2024 Meeting schedule, as amended.

Carried

The main motion, as amended, was then carried as follows:

Moved by Councillor Pearson

Seconded by Deputy Mayor Attridge

1. That Staff Report CS-16-23 be received for information; and
2. That the draft Procedure By-law (Appendix B), with amendments as provided by Council at the Special Council meeting of October 30, 2023, be presented at the next Council Meeting for adoption; and
3. That a resolution be presented to Council at the next Council Meeting to adopt the 2024 Meeting Schedule, as amended (Appendix C); and
4. That a resolution be presented to Council at the next Council Meeting to adopt the Petition Policy (Appendix D).

Carried

3.1.1 Presentation by Shrishma Davé, Acting Municipal Clerk

S. Davé provided a PowerPoint presentation to Mayor and Members of Council.

Council discussed and deliberated the contents of the Staff Report and the Presentation by S. Davé. A question and answer period ensued.

Moved by Councillor Pearson

Seconded by Councillor Mink

That the presentation by S. Davé, Acting Municipal Clerk, regarding the Draft Procedure By-law be received for information.

Carried

4. Confirmatory By-law

4.1 57/2023

Moved by Councillor Collins

Seconded by Councillor Pearson

NOW THEREFORE BE IT RESOLVED THAT By-law 57/2023 being a By-law to Confirm the Proceedings of the Special Council meeting held on October 30, 2023 be read a first, second and third time, passed and that the said By-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and engrossed in the By-law Book.

Carried

5. Adjournment

The Special Council Meeting adjourned at 7:44 p.m.

Olena Hankivsky, Mayor

Shrishma Davé, Acting Clerk