



February 6, 2023

Minutes of the Special Meeting of the Waterfront and River Walk Working Group of the Corporation of the Municipality of Port Hope held on Monday, February 6, 2023, at 6:38 p.m. at Council Chambers, Town Hall, 56 Queen Street.

Present: F. Langmaid, Councillor L. Andrews, Councillor C. Holloway-Wadhwani, S. Richardson, B. Caruana
Staff: J. Snoek, Director of PRC, L. Murray, Manager Community Recreation and Culture, A. Millar, Administrative Assistant to PRC
Absent: M. Cable, G. Kallonakis, C. Harris

1. Roll Call/Quorum

Working Group welcomed Councillor Claire Holloway-Wadhwani and provided introductions.

2. Delegations

None.

3. Approval of Agenda

**3.1 Monday, February 6, 2023 – Special Meeting
01/2023**

Moved by Councillor L. Andrews

Seconded by B. Caruana

That the Waterfront and Riverwalk Working Group agenda of February 6, 2023, be approved as circulated.

CARRIED

4. Disclosure of Pecuniary Interest and the Nature Thereof

None.

5. Approval of Previous Minutes

**5.1 Tuesday, November 22, 2022
02/2023**

Moved by B. Caruana

Seconded by S. Richardson

That the minutes of the Waterfront and Riverwalk Working Group meeting of November 22, 2022, be approved as circulated.

CARRIED

6. Committee Business

6.1 Draft Master Plan Review and Discussion

- Chair proposed minor edits such as spelling and grammar be submitted directly to staff.
- Director noted that draft master plan has been circulated to the majority of stakeholders; Heritage Port Hope, HBIA, ACO, Critical Mass, Ministry of Natural Resources, DFO, and OFAH, as well as some advisory bodies of Council. Granted extension to stakeholders for continued dialogue.

Member commented that the Master Plan document is very thorough, inclusive of previous studies and projects. Chair suggested moving this section to an appendix.

Councillor C. Holloway-Wadhwani suggested an Executive Summary would better convey the vision, recommendations, and exciting projects. Column format makes lowers readability. Commented that the Master Plan captures community feedback very well, anticipates the community will see their interests reflected. Commented that the process for decision making amongst project options is unclear. Suggested additional cyclist parking, water stations, and dog water stations.

Member appreciated relevant imagery. Commented in appreciation for the Indigenous background information. Staff noted will verify text with First Nations for accuracy. Member suggested inclusion of Indigenous language.

Chair suggest a recommendation within the Master Plan to note the Working Group's next steps. Director noted implementation recommendations could be highlighted.

Member suggested that the Master Plan is well-researched and professional but would like more details about aspects such as seating, sheltered spaces, and washroom amenities. Director suggested that some of these details may be worked on in the near-term, while others will require community engagement, design, and tender processes. Noted importance to balance long-term planning with excitement for design and potential improvements.

Councillor L. Andrews commented that community buy-in will require artistic renderings. The plan is a great reference document, but suggested it is not

presentable to the public as is. Councillor C. Holloway-Wadhwani suggested creating a more presentable version for the public. Suggested that students could be involved with the development of promotional videos.

Staff are considering how to collect feedback and ideas from the community and translate into an idea bank that coordinates with the Master Plan. Considering presenting this as a visual piece for the public.

Chair suggested clearer distinction of responsibilities between jurisdictions (municipal, GRCA, county, etc). Commented that Cost Estimate does not include and figures or considerations for budgets.

Chair suggested 1% of tax levy be put into a reserve over five years to be used toward the Master Plan. Councillor L. Andrews proposed 10% of development charges from Mason Homes be placed in a reserve for sustainable funding source for the Master Plan, suggested a tax levy may dilute interest in donations and fundraising.

Chair suggested a different graphic to represent potential structures at the north end of the Centre Pier to remove assumption that these are buildings. Chair suggested creating a round about at the south end of Mill Street and closing Madison Street to traffic to allow more parking.

Discussion regarding the re-examination of the Marina Business Case. Member noted minimum of 200 slips needed to make a marina financially sustainable. If potential for marina, transient use would need to be highlighted.

Chair suggested acquiring a heat map from a local cycling group. Would note where cyclists stop, and where they park their vehicles.

6.2 Timeline and Next Steps

- Director suggested the Draft Master Plan is not prepared for public presentation. Director recommends that stakeholder dialogue continues while staff continue to make updates to the Master Plan with WSP, and prepare for presentation to Council, then post for public comment.
- Noted this process is common and fits within the Community Consultation Policy. Intent is to optimize on community feedback in order to best garner excitement.

Member suggested too much community consultation could exhaust feedback, suggested presenting public with the final product. Councillor C. Holloway-Wadhwani discussed an Indigenous design studio. Suggested pilot project integrating the master plan design

guidelines, Lent Lane gateway to Walton Street, to provide visual feel of the master plan. Councillor L. Andrews suggested conceptual art or digital signage to present upcoming projects.

Director anticipating looking to working group to provide project targets for 2023 to provide as an update to Council. Next project could be used as a catalyst to build momentum for the master plan. Member suggested a list of short-term potentials.

Discussion regarding the file factory property on Cavan Street.

Councillor C. Holloway-Wadhwani inquired as to how process of Lent Lane project would move forward. Director responded the project would be a consideration outside of the issued tender and would require a call for proposals. Director to connect with Works & Engineering to discuss potential for end design within scope of the existing Walton Street Redesign project.

7. New Business

None.

11. Next Meeting

Next meeting: Tuesday, February 28, 2023, at 6:30 p.m. at Town Hall, Council Chambers.

Meeting adjourned at 7:59 p.m.