



March 6, 2023

Minutes of the Waterfront and River Walk Working Group of the Corporation of the Municipality of Port Hope held on Monday, March 6, 2023, at 6:30 p.m. via Web Conference.

Present: F. Langmaid, Councillor L. Andrews, C. Harris, B. Caruana, G. Kallonakis, Councillor C. Holloway
Wadhwani A. Lumby – WSP Canada

Staff: J. Snoek, Director of PRC, L. Murray, Manager of Community Recreation and Culture

Absent: D. Carlo, M. Cable, S. Richardson, A. Millar, Administrative Assistant to PRC

1. Roll Call/Quorum

2. Delegations

None.

3. Approval of Agenda

3.1 Tuesday, March 6, 2023

03/2023

Moved by C. Harris

Seconded by Councillor L. Andrews

That the Waterfront and Riverwalk Working Group agenda of March 6, 2023, be approved as circulated.

CARRIED

4. Disclosure of Pecuniary Interest and the Nature Thereof

None.

5. Approval of Previous Minutes

5.1 Tuesday, February 6, 2023 – Special Meeting

04/2023

Moved by B. Caruana

Seconded by Councillor C. Holloway Wadhwani

That the minutes of the Waterfront and Riverwalk Working Group special meeting of February 6, 2023, be approved as circulated.

CARRIED

6. Business Arising

6.1 Draft Master Plan Stakeholder Review – WSP Canada

- A. Lumby led a discussion of the review of the revisions to the draft Master Plan. Addressing the format and layout, and feedback provided.
- Reorganizing the order of the content to make executive summary a standalone feature of the report, provides a strong overview of the master plan's intent. General Introduction section to provide background and history. Removed policy context as an appendix.
- A. Lumby demonstrated the updates to the master plan in a detailed review of the document, including A4 formatting changes and context updates.

Member commented in favour of the projects with maps, better able to visualize projects. New layout is easier to navigate.

Councillor L. Andrews suggested presenting to Council three key highlights of the master plan: complete overview with little detail, revenue and funding, and suggested selecting one area of the master plan to focus on presenting that would reflect and reference the details and background of the master plan development.

Member suggested nonmonetary assistance by contacting post secondary institutions for student assistance.

6.2 Timeline and Next Steps

- Director noted that staff have met with consulting team to review the master plan and are pleased with the progress and adjustments made to the layout in response to the feedback provided. Continue to work through technical elements within the document.
- Draft master plan was circulated to stakeholders in January with request for comments and feedback.
- Director provided a review of the stakeholder feedback meetings. Highlighted some of the discussions that took place, including opportunities for education, awareness toward language and tone, resource partnerships. Internal staff review of the master plan, including advisory bodies of Council, and PRC Advisory Committee.
- Director noted flagging roles of municipality and GRCA for next draft review.

- Director reviewed the comments provided by stakeholders and circulated to committee members.
- Director clarified language and tone in regard to heritage component, requested response from committee. Complimentary design terminology suggested. Intent to craft language that will recognize, respect and compliment heritage component.
- Director noted comments received outside of initial scope area of the master plan. Director recommends continuing with key areas of focus but potential for future review of scope.
- Cameco fence line public art special feature. Review of lands immediately south of fence line. Director to review agreements.
- Director noted next draft of master plan will be circulated to the committee for review and updated, then preparing to present to Council, and posting for public comment.

Chair commented that when master plan is presented to Council, it is recommended that they address the intent of the marina. Director responded that harbour and centre pier timeline align in long term, preparatory work may begin midterm.

C. Harris commented in response to the MNR feedback provided, interprets that they are open to the removal of Corbett's Dam and would like early involvement in EA process. Risks to features that will require management at the site if dam is removed. C. Harris inquired how to determine if the dam is removed. Director suggested calling out in implementation plan, begin to seek feedback on focus projects.

Councillor C. Holloway Wadhwani inquired as to whether stakeholders will be engaged in consultation for individual master plan projects and design plans. Director confirmed consultation will take place.

Director commented in regard to naturalization and access to nature. Member commented that overarching theme to each project may provide consistency over time. Another member noted design guidelines hold underlying principals.

A. Lumby responded that language of the master plan can be emphasized. Overall themes exist but individual style and character not established for individual areas. Continuous themes, variety of character.

Member inquired regarding details of the community engagement process. A. Lumby responded that Community Engagement Summary will be included in the master plan.

Councillor C. Holloway Wadhwani suggested providing insight as to the process for design and implementation of project and focus areas. Inquired if there are stakeholders that have not provided feedback that may be of value,

Director responded a number of stakeholders did not respond, however their feedback is anticipated for project planning and design, not necessarily the master plan document.

Councillor L. Andrews suggested that community consult allow design suggestions from stakeholders.

Councillor C. Holloway Wadhwani suggested option during community consultation to self-indicate which stakeholder groups they represent.

6.3 Community Project Options for 2023

- Director suggested this become a standing item of the agenda and tasked the working group to work with staff on those recommendations.
- Director to provide summary of short-term projects at next meeting.

Councillor C. Holloway Wadhwani suggested Lent Lane at Walton Street pilot project as a sample of the master plan.

7. **Committee Business – Standing Items**

Standing items were addressed items 6.1 – 6.3.

7.4 GRCA Update

- Conversations with CNL. Drawings of approved CAD drawings to be provided to GRCA for analysis and berm protection.
- Intends to discuss implementation and funding of EA study for Corbett's Dam at next meeting.

8. **Council Referrals**

None.

9. **New Business**

9.1 KAYAKOMAT Kayak Rentals

- Staff received information regarding opportunity for standalone kayak rental concept. Promotional information received. No current company looking to move forward with installation, staff are open to receiving details.
- It was suggested that Finance staff attend a future meeting to provide details to committee of calls for proposals for items within the waterfront area.

9.2 **Committee Annual Report**

- Chair drafted report and Administrative Assistant circulated to committee. Requested comments.
- Staff to submit report to Council.

10. **Correspondence**

None.

11. **Next Meeting**

Tuesday, March 28, 2023, at 6:30 p.m. at Town Hall, Council Chambers.

Meeting adjourned at 8:30 p.m.