



Municipality of Port Hope

Staff Report

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Report Title: 2022 Municipality of Port Hope Drinking Water System Annual and Summary Report

Report to: Works & Engineering Committee

Date of meeting: February 7, 2023

Report Author:

Mike Stewart, Manager, Water

Department responsible:

Works & Engineering

Report Number: WE-02-23

Recommendation:

That a resolution be presented to Council to formally receive the 2022 Drinking Water System Annual and Summary Report.

Highlights:

- Perfect score achieved for DWQMS External Audit.
- MECP Inspection Rating of 100%.
- One reportable incident in 2022.
- Summary of the quantities and flow rates of water supplied during 2022, including a comparison to the rated capacity and approved flow rates of the Port Hope Water Treatment Plant.
- Compliance information with respect to applicable Permits, Licences, Acts, Regulations and Prescribed Orders.

Background:

Pursuant to the Safe Drinking Water Act 2002, Ontario Regulation 170/03, Section 11, Annual Reports, the Owner of the Drinking Water System must ensure that the Annual Report ("Report") be prepared before February 28th of the following year and submitted to Council.

Pursuant to the Safe Drinking Water Act 2002, Ontario Regulation 170/03, Schedule 22, Subsection 2, Summary Reports, the Owner of the Drinking Water System must ensure that a Summary Report ("Report") be prepared not later than March 31st of the following year and submitted to Council.

Discussion:

The Municipality, acting as the Operating Authority for the operation of the Municipality of Port Hope Drinking Water System, conforms to all requirements contained in our

Operational Permit and Licence. The Municipality endeavours to be fully compliant with Ontario Acts, Regulations and Orders. As such, the Municipality has maintained a Ministry of the Environment Conservation and Parks (MECP) inspection rating of 100% for most years. The 2021 MECP inspection was completed in February of 2022 scored a rating of 100%. No non-compliance events or best management practices were noted in the inspection report. One (1) Reportable Incident occurred during the Reporting Period.

The Municipality was successful in maintaining its Drinking Water Quality Management Full Scope Accreditation Certification. In August 2022, SAI Global performed a successful offsite surveillance audit. Zero (0) non-conformances and zero (0) opportunities for improvement were identified during the audits. The audit determined that the QMS is effectively implemented, maintained, and meets the requirements of the Drinking Water Quality Management Standard Version 2.0 – 2017.

Financial Considerations:

There are no noted financial considerations for this report.

Communication and Public Engagement:

The 2022 Port Hope Drinking Water System Annual and Summary Report (**Attachment 1**) will be posted on the municipal website and hardcopies will be available at Municipal offices and Libraries.

Conclusion:

To be compliant with the Safe Drinking Water Act 2002 and Ontario Regulation 170/03, Council must acknowledge the receipt of the 2022 Port Hope Drinking Water System Annual and Summary Report (Attachment 1).

Attachments:

Attachment 1 – 2022 Port Hope Drinking Water System Annual and Summary Report