



Tuesday, June 1, 2021

Minutes of the Committee of the Whole of the Corporation of the Municipality of Port Hope held on Tuesday, June 1, 2021 at 6:45 p.m. via Web Conference - Zoom, Port Hope, Ontario.

Present: Mayor R.J. Sanderson, Deputy Mayor L. Andrews, Councillors J. Bickle, L. Carr, J. Lees, W. Meadows and V. Mink

Staff: D. Smith, Chief Administrative Officer
B. Gilmer, Director, Corporate Services/Clerk
D. Livingstone, Legislative Services Manager/Deputy Clerk
J. Davidson, Director, Works and Engineering
J. Snoek, Director, Parks, Recreation and Culture
D. Baxter, Director, Finance/Treasurer
T. Dodds, Director, Community Development
D.R. Smith, Director, Fire and Emergency Services/Fire Chief
S. Tam, Planner
F. Beattie, Manager, Parks & Facilities
K. Ingram, Manager, Communications
E. Edwards, Business Outreach Coordinator
K. Narraway, Marketing Manager

CALL TO ORDER

Disclosure of pecuniary interest and the nature thereof

None declared.

DELEGATIONS

1. Dale Clark, Vice-President, Fuel Services Division and Doug Jensen, General Manager, Cameco Corporation regarding Information regarding Cameco Fuel Manufacturing's request to the Canadian Nuclear Safety Commission to renew its operating licence for a 1-year period.

Dale Clark and Doug Jensen were in attendance and presented the Licence Renewal for Cameco Fuel Manufacturing.

Moved by Councillor Lees

Seconded by Councillor Carr

That the presentation by Dale Clark, Vice-President and Doug Jensen, General Manager, Cameco Corporation regarding Information regarding Cameco Fuel Manufacturing's request to the Canadian Nuclear Safety Commission to renew its operating licence for a 1-year period be received for information purposes.

CARRIED

Delegation was excused at 7:00 p.m.

2. Sarah Tanner, Community Services Manager, Community & Social Services Department, Northumberland County regarding Community Safety and Well Being Plan.

Sarah Tanner was in attendance and gave a presentation regarding the Community Safety and Well being Plan.

Moved by Councillor Mink

Seconded by Councillor Carr

That the presentation by Sarah Tanner, Community Services Manager, Community & Social Services Department, Northumberland County regarding Community Safety and Well Being Plan be received for information.

CARRIED

Delegation was excused at 7:28 p.m.

CONSENT AGENDA

Items listed under the Consent Agenda are considered routine in nature and are considered collectively as one motion. Council members may request that specific items be removed for separate discussion/deliberation and action.

1. a.) Heritage Port Hope Advisory Committee Meeting Minutes of April 19, 2021.
b.) Memo from Heritage Port Hope Advisory Committee regarding Request for Financial Assistance - Wesleyville Church Fire, April 3, 2021.
2. Audit Committee Meeting Minutes of November 4, 2020.
3. Accessibility Advisory Committee Meeting Minutes of March 11, 2021.
4. Port Hope Public Library Board Meeting Minutes of April 21, 2021.

5. Parks, Recreation and Culture Advisory Committee Meeting Minutes of April 21, 2021.
6. Waterfront and Riverwalk Working Group Meeting Minutes of April 27, 2021.
7. Waterfront and Riverwalk Working Group Special Meeting Minutes of May 11, 2021.

Moved by Councillor Meadows

Seconded by Councillor Bickle

Be it resolve that Consent Agenda items 2 through 7 be received for information purposes.

CARRIED

Item 1 b) was considered separately.

Moved by Councillor Carr

Seconded by Councillor Bickle

That the minutes of April 19th, 2021 and the memo from the recommendation from Heritage Port Hope be received for information purposes; and,

That the request for a donation to the Friends of Wesleyville Village to assist with the restoration of the Wesleyville Church damaged by fire be referred back to the Heritage Port Hope Advisory Committee for additional information on the project with input from Friends of Wesleyville Village for future consideration of Council.

CARRIED

1. Corporate Services - Councillor J. Lees

1.1. Staff Reports:

- 1.1.1 Manager, Communications regarding Website Redesign - Post Launch Update.

Moved by Councillor Meadows

Seconded by Councillor Carr

That the Staff Report from the Manager, Communications regarding Website Redesign - Post Launch Update be received for information purposes.

CARRIED

1.2. New Business:

Councillor Lees reported that a new minutes and agenda platform will be launched on June 4th; migration of documents will take place over time to meet accessibility standards. Until the transition is complete, a form will be available to make request for past agendas, minutes and by-laws.

Corporate Services Committee adjourned at 7:51 p.m.

2. Finance - Councillor L. Carr**2.1. Staff Reports:**

None.

2.2. New Business:

Councillor Carr provided an update on the activities and initiatives of the Port Hope Public Library including a highlight of 2020.

Finance Committee adjourned at 7:54 p.m.

3. Community Development - Deputy Mayor L. Andrews**3.1. Staff Reports:**

3.1.1 Community Notice - Site Plan Approval Application for 71 Toronto Road.

Moved by Councillor Lees

Seconded by Councillor Meadows

That the Community Notice - Site Plan Approval Application for 71 Toronto Road be received for information purposes.

CARRIED

3.1.2 Business Outreach Coordinator regarding Community Improvement Plan (CIP) Update.

Moved by Mayor Sanderson

Seconded by Councillor Bickle

That the Staff Report from the Business Outreach Coordinator regarding Community Improvement Plan (CIP) Update be received for information purposes.

CARRIED

3.1.3 Director, Community Development regarding 2021 Heritage Port Hope Advisory Committee Priorities.

Moved by Councillor Carr

Seconded by Mayor Sanderson

That the report from the Heritage Port Hope Advisory Committee regarding the 2021 committee priorities be received for information; and further,

That the seven priorities within the report be referred back to staff to provide additional information to assist Heritage Port Hope in developing a work plan; and further,

That the final work plan for Heritage Port Hope Advisory Committee be brought back to Council for consideration and approval.

CARRIED

3.1.4 Manager, Marketing & Tourism regarding Filming Readiness Study.

Moved by Councillor Carr

Seconded by Mayor Sanderson

That the Staff Report from the Manager, Marketing & Tourism regarding Filming Readiness Study be received for information purposes.

CARRIED

3.2. New Business:

None.

Community Development Committee adjourned at 8:05 p.m.

4. Parks Recreation & Culture - Councillor W. Meadows

4.1. Staff Reports:

4.1.1 Manager, Parks and Facilities regarding New 4x4 Facilities Truck.

Moved by Councillor Lees

Seconded by Deputy Mayor Andrews

That a resolution be presented to Council to award Contract number 20Q-PRC-2021 to Thomas Buick GMC Ltd. for the purchase of a new ½ ton truck in the amount of \$41,322.70 including net HST, and to authorize the re-allocation of funds from the Capital Surplus Reserve Fund in the amount of \$6,322.70 including net HST.

CARRIED

4.1.2 Special Events Coordinator regarding Parks, Recreation and Culture Activity Report.

Moved by Councillor Bickle

Seconded by Mayor Sanderson

That the Staff Report from the Special Events Coordinator regarding Parks, Recreation and Culture Activity Report be received for information purposes.

CARRIED

4.1.3 Manager, Parks and Facilities regarding Steel Siding – Jack Burger Sports Complex.

Moved by Deputy Mayor Andrews

Seconded by Councillor Mink

That a resolution be presented to Council to award contract number 24T-PRC-2021 to Absolute General Contracting in the amount of \$70,417.92 including net HST, for the installation of steel siding and insulation on the north block wall of Jack Burger Sports Complex and to authorize the re-allocation of funds from the Capital Surplus Reserve Fund in the amount of \$5,417.92 including net HST to complete this project.

CARRIED

4.2. New Business:

None.

Parks, Recreation and Culture Committee adjourned at 8:09 p.m.

5. Works and Engineering - Councillor V. Mink

5.1. Staff Reports:

5.1.1 Manager, Transportation Operations regarding Contract 21T-ENG-2021 - Vacuum Street Sweeper Replacement.

Moved by Councillor Lees

Seconded by Councillor Meadows

That a by-law be prepared for presentation to Council June 15, 2021 to award contract 21T-ENG-2021 to FST Canada Inc. o/a Joe Johnson Equipment in the amount of \$336,627.17 including net HST for the purchase of a new vacuum street sweeper from the approved 2021 Capital budget.

CARRIED

5.2. New Business:

None.

Works and Engineering Committee adjourned at 8:11 p.m.

6. Fire and Emergency Services - Councillor J. Bickle

6.1. Staff Reports:

None.

6.2. New Business:

Councillor Bickle reported Port Hope is recruiting firefighters for all three stations. Information on applying is available on the career section of the municipal website.

Fire and Emergency Services Committee adjourned at 8:13 p.m.

7. Question Period

Council - None.

Media - None.

Public - Ms. Faye More regarding the correspondence submitted to the Canadian Nuclear Safety Commission regarding the PHAI cleanup criteria.

Committee of the Whole meeting adjourned at 8:19 p.m.

R.J. Sanderson, Mayor

B. Gilmer, Clerk