



## Municipality of Port Hope Health and Safety Policy Statement

2023

The Corporation of the Municipality of Port Hope (“Municipality”) is committed to the health and safety of its workers and will take every reasonable precaution to minimize and / or prevent work related injury / illness and protect its property from accidental loss.

In fulfilling this commitment, the Municipality strives to create and maintain a safe and healthy work environment in compliance with the Ontario Occupational Health and Safety Act, its regulations and acceptable safe work procedures.

Accidents and injuries can be reduced through a combination of good management and active worker involvement. Every worker and every Supervisor is required to complete the occupational health and safety awareness training as a condition of their employment, and take responsibility for working safely in compliance with accepted safe work procedures and legislated health and safety standards.

Accident and Incident prevention is also the direct responsibility of every worker. Where an unsafe procedure or condition (hazard) has been observed, the worker is obligated to communicate this situation to their Supervisor. The Supervisor is obligated to perform their due diligence in assessing and addressing safety concerns observed or brought to their attention.

The Municipality will provide leadership and support for the Health and Safety Program along with necessary resources to ensure its effectiveness in providing safe equipment, appropriate safety clothing, safe work procedures and a safe work environment.

The Supervisor is responsible for ensuring workers are given the necessary training / instruction and supervision, to enable the workers to perform their work safely. Supervisors contribute to the Health and Safety Program by developing, implementing, and reinforcing safe work procedures and by encouraging workers to actively demonstrate safety in all aspects of their work.

Workers protect their own safety and the health, and safety of fellow workers, by conducting themselves in a manner, consistent with safe work procedures, using the proper personal protective equipment reporting hazards, and performing their duties in accordance with safe work procedures and legislative requirements.

The Municipality believes that regardless of the type of job or service being performed, health and safety must be assessed, and safety procedures considered.

**This Health and Safety Policy statement has been reviewed by the Health and Safety Committee on November 24, 2022, approved by Council on, \_\_\_\_\_  
2023 and authorized by:**

---

David Smith, Chief Administrative Officer

---

Date