



THE CORPORATION OF THE MUNICIPALITY OF PORT HOPE COUNCIL MINUTES

December 6, 2022, 6:30 p.m.

Present: Mayor Olena Hankivsky
Councillor Les Andrews
Councillor Todd Attridge
Councillor Chris Collins
Councillor Claire Holloway Wadhwani
Councillor Vicki Mink
Adam Pearson

Staff: David Smith, Chief Administrative Officer
David Baxter, Director, Finance
Todd Davis, Director, Planning and Development
Julia Snoek, Director, Parks, Recreation and Culture
Jason Williams, Director, Protective Services
Brian Gilmer, Director, Corporate Services/Clerk
Shrishma Davé, Manager, Legislative Services/Deputy Clerk

Minutes of the Regular Meeting of the Corporation of the Municipality of Port Hope were held at 56 Queen Street, Port Hope, Ontario

1. Call to Order

The meeting was called to order at 6:30 p.m.

1.1 Moment of Silent Reflection

1.2 Land Acknowledgement

Mayor Hankivsky acknowledged that this meeting was being held on the traditional territory of the Mississauga Nations.

1.3 Acknowledgement and Presentation

1.3.1 Presentation

Mayor Hankivsky and members of Council made a presentation to the members of Jennifer's Jazz It Up for their participation in the 2022 Macy's Thanksgiving Parade in New York City.

2. DISCLOSURE OF PECUNIARY INTEREST AND THE NATURE THEREOF

None declared.

3. CLOSED SESSION

None.

4. CONSENT AGENDA - Approval of the Minutes of Previous Meetings

Moved by Councillor Mink

Seconded by Councillor Pearson

That the Council Meeting minutes of September 20, 2022, the Statutory Public Meeting minutes of September 28, 2022 and the Inaugural Council Meeting minutes of November 15, 2022 be approved as circulated,

CARRIED

4.1 Council Meeting Minutes of September 20, 2022.

4.2 Statutory Public Meeting Minutes of September 28, 2022.

4.3 Inaugural Council Meeting Minutes of November 15, 2022.

5. Business from Previous Minutes and Notification of New Business

Mayor Hankivsky advised of an additional item to potentially be considered later tonight under section 11 on the Council agenda, regarding the notice of motion with respect to the Climate Change Declaration identified on the Committee of the Whole meeting of December 6, 2022.

6. Petitions and Delegations

None.

7. Correspondence

- 7.1 Letter from Mayor Hankivsky to Premier Ford re: Municipality of Port Hope concerns with Bill 23, More Homes Built Faster Act 2022.

Moved by Councillor Andrews

Seconded by Councillor Attridge

That the letter from Mayor Hankivsky to Premier Ford re: Municipality of Port Hope concerns with Bill 23, More Homes Built Faster Act 2022 be received for information.

CARRIED

8. Staff and Committee Reports

- 8.1 PS-06-22 re: Appointment of Fire Chief and Community Emergency Management Co-Ordinator (CEMC), Emergency Management Program Committee (EMPC) Chair and Municipal Emergency Control Group (MECG) Director.

Moved by Councillor Mink

Seconded by Councillor Holloway Wadhwani

That Staff Report PS-06-22 re: Appointment of Fire Chief and Community Emergency Management Co-Ordinator (CEMC), Emergency Management Program Committee (EMPC) Chair and Municipal Emergency Control Group (MECG) Director be referred to By-laws.

CARRIED

- 8.2 PS-07-22 re: Protective Services Appointments.

Moved by Councillor Attridge

Seconded by Councillor Collins

That Staff Report PS-07-22 re: Protective Services Appointments be referred to By-laws.

CARRIED

- 8.3 PS-08-22 re: Plumbing Inspection Agreement with Northumberland County.

Moved by Councillor Pearson

Seconded by Councillor Mink

That Staff Report PS-08-22 re: Plumbing Inspection Agreement with Northumberland County be referred to By-laws.

CARRIED

- 8.4 CS-19-22 re: Appointment of Deputy Mayor.

Moved by Councillor Mink

Seconded by Councillor Holloway Wadhwani

That Report CS-19-22 be referred to staff to report back on the process and procedural by-law amendments required for selecting a Deputy Mayor on an annual basis.

Amendment:

Moved by Councillor Collins

Seconded by Councillor Holloway Wadhwani

That staff report back on the process to select a Deputy Mayor by December 20, 2022.

CARRIED

The main motion, as amended, was then **CARRIED**.

- 8.5 CS-20-22 re Appointing Council Representatives to Advisory Boards and Committees for the 2022-2026 Term

Moved by Councillor Pearson

Seconded by Councillor Andrews

1. That Council identify and/or appoint Council members to the following municipal boards (Refer to Resolutions): a. Ganaraska Region Conservation Board of Directors (2 to be appointed); b. Police Services Board (2 to be appointed); and c. Library Board (1 to be appointed)

2. That Council direct the Mayor to bring forth a recommended Resolution identifying appointees to the remaining boards/committees to be considered at a later date.

CARRIED

9. CONSENT AGENDA - Resolutions

That Resolutions 61/2022, 62/2022, 63/2022, 64/2022, 65/2022 and 66/2022 were considered separately.

9.1 61/2022

Moved by Councillor Collins

Seconded by Councillor Attridge

WHEREAS correspondence was received from the Heritage Business Improvement Area (HBIA) dated November 22, 2022 advising that at their Annual General meeting of November 9, 2022 the Board had appointed the following members;

AND WHEREAS Section 10 of By-law 05/2021 with regard to the composition of the HBIA states "the Board shall from amongst its Directors, as soon as possible in each year, elect a chairman and vice-chairman and appoint a secretary and treasurer, and such other officers as it may deem necessary to properly conduct the business of the Board during the said year. The Board shall forthwith advise the Municipal Clerk of names of Directors elected and appointed to such positions. The Board shall provide the Municipal Clerk with any changes on the Board as they occur";

NOW THEREFORE BE IT RESOLVED THAT Council appoint Max Chipman, Bob Dodd, Lou Pamenter, Dean Howlett and Teri-Jo Collina to the Heritage Business Improvement Area (HBIA) Board of Directors as requested by the HBIA Board of Directors at their November 9, 2022 Annual General meeting;

AND BE IT FURTHER RESOLVED THAT confirm the following members on the Heritage Business Improvement Area (HBIA) Board of Directors:

Martha Ciana

Laura Henderson

Beth Danks
Scott Blaier
Kelly Winslow
Max Chipman
Bob Dodd
Lou Pamentor
Dean Howlett
Teri-Jo Collina

CARRIED

9.2 62/2022

Moved by Councillor Andrews
Seconded by Councillor Attridge

WHEREAS Section 238(2) of the Municipal Act, 2001, S.O. 2001, c25, provides that every municipality shall pass a procedural by-law for governing the calling, place and proceedings of meetings;

AND WHEREAS the Municipality of Port Hope Procedural By-law 49-2015 provides Council, with the Mayor overseeing the process, with the authority to determine Councillor Portfolios and assignments to Standing Committees;

AND WHEREAS Council deems it advisable to appoint Standing Committee Chairs as identified within the Municipal Procedural By-law for the 2022-2026 term or until the completion of a procedural by-law review;

NOW THEREFORE BE IT RESOLVED THAT the following Members of Council be appointed as Chairs/Portfolio Leads of the Standing Committees outlined in the Procedural By-law:

Corporate Services Committee: Councillor Vicki Mink

Finance Committee: Councillor Les Andrews

Planning and Development Committee: Councillor Todd Attridge

Parks, Recreation, and Culture Committee: Councillor Adam Pearson

Works and Engineering Committee: Councillor Claire Holloway-Wadhwani

Protective Services Committee: Councillor Chris Collins

CARRIED

9.3 63/2022

Moved by Councillor Pearson

Seconded by Councillor Attridge

WHEREAS the Municipality of Port Hope Procedure By-law states that Council may appoint representatives to serve on Local Boards, Authorities, Commissions, Advisory Committees, or any other body to which Council is required or empowered to appoint a representative;

WHEREAS Section 10.(1) of the Public Libraries Act, R.S.O. 1990, c.P.44 provides Council with the authority to appoint a Member of Council to the Port Hope Public Library Board;

WHEREAS Council considered Report CS 20-22 at its Regular Council Meeting of December 6, 2022;

BE IT THEREFORE RESOLVED THAT Council appoint **Vicki Mink** to the Port Hope Public Library Board for the term ending November 15, 2026 unless otherwise stated or until a successor is appointed.

CARRIED

9.4 64/2022

Moved by Councillor Collins

Seconded by Councillor Attridge

WHEREAS the Municipality of Port Hope Procedure By-law states that Council may appoint representatives to serve on Local Boards,

Authorities, Commissions, Advisory Committees, or any other body to which Council is required or empowered to appoint a representative;

WHEREAS Section 27 of the Police Services Act, R.S.O 1990, C.P.15, states that there shall be a police services board or, as provided in subsection 5 (3), one or more police services boards, for every municipality that maintains a police force;

WHEREAS Section 27(4) of the Police Services Act, R.S.O 1990, C.P.15, states that the composition of the Board shall include the head of the municipal council or, if the head chooses not to be a member of the board, another member of the council appointed by resolution of the council;

WHEREAS Council considered Report CS 20-22 at its Regular Council Meeting of December 6, 2022;

BE IT THEREFORE RESOLVED THAT Council appoint the following individuals to the Police Services Board for the term ending November 15, 2026 unless otherwise stated or until a successor is appointed:

Mayor Olena Hankivsky

Councillor Les Andrews

CARRIED

9.5 65/2022

That appointment to the Ganaraska Conservation Authority Board of Directors for the term ending November 15, 2026 be deferred to the December 20, 2022 Council Meeting.

CARRIED

9.6 66/2022

Moved by Councillor Pearson

Seconded by Councillor Mink

That consideration of the appointment of the Council appointees to the remaining boards and committees be deferred to the December 20, 2022 Council meeting.

CARRIED

10. By-laws

10.1 72/2022

Moved by Councillor Andrews

Seconded by Councillor Collins

NOW THEREFORE BE IT RESOLVED THAT By-law 72/2022 being a By-law to Appoint Jeff Ogden as Fire Chief and Jason Williams as Community Emergency Management Coordinator (CEMC), Emergency Management Program Committee (EMPC) Chair and Municipal Emergency Control Group (MECG) Director for the Municipality of Port Hope be read a first and second time.

CARRIED

10.2 73/2022

Moved by Councillor Pearson

Seconded by Councillor Holloway Wadhwani

NOW THEREFORE BE IT RESOLVED THAT By-law 73/2022 being a By-law to appoint a Temporary Chief Building Official, Deputy Chief Building Official and Building Official/Municipal Law Enforcement Officer for the Municipality of Port Hope be read a first and second time.

CARRIED

10.3 74/2022

Moved by Councillor Attridge

Seconded by Councillor Andrews

NOW THEREFORE BE IT RESOLVED THAT By-law 74/2022 being a By-law to appoint a Deputy Chief Building Official, Building Official / Municipal Law Enforcement Officer and Deputy Fire Chief, Prevention for the Municipality of Port Hope and Repeal By-laws 62/2019, 34/2021 and 49/2021 be read a first and second time.

CARRIED

10.4 75/2022

Moved by Councillor Pearson

Seconded by Councillor Collins

NOW THEREFORE BE IT RESOLVED THAT By-law 75/2022 being a By-law to Provide for a Housekeeping Amendment to Amend By-law 70/2018 being a By-law to Appoint Municipal Law Enforcement Officers and Repeal By-law 61/2021 be read a first and second time.

CARRIED

10.5 76/2022

Moved by Councillor Andrews

Seconded by Councillor Collins

NOW THEREFORE BE IT RESOLVED THAT By-law 76/2022 being a By-law to Authorize Execution of an Agreement with the Corporation of the County of Northumberland to Carry Out Plumbing Inspections as required by the Ontario Building Code and the Ontario Building Code Act in the Municipality of Port Hope be read a first and second time.

CARRIED

Moved by Councillor Mink
Seconded by Councillor Pearson

NOW THEREFORE BE IT RESOLVED THAT By-laws 72/2022, 73/2022, 74/2022, 75/2022 and 76/2022 be read a third time, passed and that the said By-laws be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and engrossed in the By-law Book.

CARRIED

11. New and Other Business

Mayor Hankivsky spoke to the need for urgent action with respect to the Climate Emergency declaration as listed on the Committee of the Whole agenda of December 6, 2022. Mayor Hankivsky identified that Section 4.3 of the Procedural By-law identifies that the rules of procedure can be suspended by a 2/3 vote. She requested Council to consider the motion to suspend the rules of procedure in order to consider the resolution immediately.

Moved by Councillor Attridge
Seconded by Councillor Holloway Wadhwani

That the rules of procedure be suspended to immediately consider the motion regarding the declaration of a Climate Change Emergency as noted on the December 6, 2022 Committee of the Whole Agenda.

DEFEATED

12. County Update

Mayor Hankivsky provided an overview with respect to:

- Details of an overnight warming room at St. Peter's Church, Cobourg, include timing and hours;
- Northumberland County is introducing new online resources to encourage those who may be considering a career as an Early Childhood Educator (ECE);
- Canadian Tire Cobourg presented Northumberland County's Food 4 All a donation of five thousand dollars to support those in need in our community;

- Next County Council meeting is Wednesday, December 14, 2022.

13. Question Period

Council - none

Media - Northumberland 89.7, regarding Item 8.4, inquired whether rotating the Deputy Mayor position on an annual basis would impact the position serving as an alternate on County Council. He further inquired regarding Item 9.4, related to the appointment of members to the Port Hope Police Services Board.

Public – none

14. Confirmatory By-law

14.1 78/2022

Moved by Councillor Andrews

Seconded by Councillor Pearson

NOW THEREFORE BE IT RESOLVED THAT By-law 78/2022 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Municipality of Port Hope at its Regular Council Meeting Held on December 6, 2022 be read a first, second and third time, passed and that the said By-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and engrossed in the By-law Book.

CARRIED

15. Adjournment

Council Meeting adjourned at 7:39 p.m.

Olena Hankivsky, Mayor

Brian Gilmer, Clerk