



**THE CORPORATION OF THE MUNICIPALITY OF PORT HOPE  
COMMITTEE OF THE WHOLE MINUTES**

December 6, 2022, 6:30 p.m.

Present: Mayor Olena Hankivsky  
Councillor Les Andrews  
Councillor Todd Attridge  
Councillor Chris Collins  
Councillor Claire Holloway Wadhwani  
Councillor Vicki Mink  
Councillor Adam Pearson

Staff: David Smith, Chief Administrative Officer  
David Baxter, Director, Finance  
Todd Davis, Director, Planning and Development  
Julia Snoek, Director, Parks, Recreation and Culture  
Jason Williams, Director, Protective Services  
Brian Gilmer, Director, Corporate Services/Clerk  
Shrishma Davé, Manager Legislative Services/Deputy Clerk

*Minutes of the Committee of the Whole Meeting of the Corporation of the Municipality of Port Hope were held at 56 Queen Street, Port Hope, Ontario*

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**1. CALL TO ORDER**

The meeting was called to order at 7:48 p.m. following the Council meeting.

## 2. DISCLOSURE OF PECUNIARY INTEREST AND THE NATURE THEREOF

None declared.

Mayor Hankivsky provided an update with respect to:

- This fall, Municipal staff collected over 700lbs of food and \$400, which was donated to the Fare Share food bank;
- A reminder that municipal facilities are donation drop off locations for the annual Tammie's Jammies pajamas drive;
- Port Hope Fire and Emergency Services along with the Firefighter's Association are collecting new, unwrapped toys on behalf of the Salvation Army Cobourg/Port Hope; and
- Phase one of the Walton Street reconstruction project is complete and the reconstruction of Rose Glen Road is in the finishing stages. Both roads are now open for use.

## 3. DELEGATIONS

- 3.1 Mark Hughey, General Manager, Historic Waste Program Management Office, Canadian Nuclear Laboratories regarding PHAI Port Hope Project Update.

Mark Hughey, General Manager, Historic Waste Program Management Office, Canadian Nuclear Laboratories was in attendance and provided a presentation.

**Moved by** Councillor Pearson  
**Seconded by** Councillor Andrews

That the presentation by Mark Hughey, General Manager, Historic Waste Program Management Office, Canadian Nuclear Laboratories regarding PHAI Port Hope Project Update be received for information.

**CARRIED**

Delegation was excused at 8:15 p.m.

- 3.2 Jenny Whyte and Shane Watson, Northumberland Sleeping Cabin Collective regarding Northumberland Sleeping Cabin Initiative.

Jenny Whyte and Shane Watson, Northumberland Sleeping Cabin Collective were in attendance and provided a presentation. A detailed question and answer period ensued.

**Moved by** Councillor Holloway Wadhvani

**Seconded by** Councillor Pearson

That the presentation by Jenny Whyte and Shane Watson, Northumberland Sleeping Cabin Collective regarding Northumberland Sleeping Cabin Initiative be received for information.

**CARRIED**

Delegation was excused at 8.42 p.m.

#### **4. CONSENT AGENDA**

**Moved by** Councillor Andrews

**Seconded by** Councillor Collins

That Consent Agenda items 1 through 16 be received for information.

**CARRIED**

- 4.1 Port Hope Public Library Board Meeting Minutes of June 15, 2022.
- 4.2 Civic Awards Advisory Committee Meeting Minutes of June 16, 2022.
- 4.3 Environmental Advisory Committee Meeting Minutes of July 20, 2022.
- 4.4 Committee of Adjustment Meeting Minutes of July 21, 2022.
- 4.5 Parks, Recreation and Cultural Advisory Committee Meeting Minutes of August 17, 2022.
- 4.6 Waterfront and Riverwalk Working Group Meeting Minutes of August 23, 2022.
- 4.7 Accessibility Advisory Committee Meeting Minutes of September 8, 2022.
- 4.8 Port Hope Public Library Board Meeting Minutes of September 21, 2022.

- 4.9 Parks, Recreation and Culture Advisory Committee Meeting Minutes of September 21, 2022.
- 4.10 Port Hope Police Services Board Meeting Minutes of September 22, 2022.
- 4.11 Heritage Port Hope Advisory Committee Meeting Minutes of October 3, 2022.
- 4.12 Accessibility Advisory Committee Meeting Minutes of October 13, 2022.
- 4.13 Heritage Port Hope Advisory Committee Meeting Minutes of October 17, 2022.
- 4.14 Civic Awards Advisory Committee Meeting Minutes of October 20, 2022.
- 4.15 Port Hope Police Services Board Meeting Minutes of October 27, 2022.
- 4.16 Port Hope Public Library Board Meeting Minutes of October 27, 2022.

## **5. Corporate Services**

### **5.1 Staff Reports**

- 5.1.1 CS-21-22 re: Appoint Port Hope Archives as Official Archivist and Extend Lease Agreement for 17 Mill Street.

**Moved by** Councillor Andrews

**Seconded by** Councillor Attridge

1. That a resolution be presented to Council to appoint the Port Hope Archives as the official archival repository / archivist for the Municipality of Port Hope for 2023; and
2. That a by-law be presented to Council to amend the current lease agreement for 17 Mill Street with the Port Hope Archives through 2023.

**CARRIED**

5.1.2 CS-22-22 re: Procedural By-law Review.

**Moved by** Councillor Pearson

**Seconded by** Councillor Mink

That a resolution be presented to Council to direct staff to undertake a comprehensive review of the Procedural By-law incorporating feedback from members of Council and public engagement.

**CARRIED**

5.2 New Business

5.2.1 Mayor Hankivsky re Notice of Motion regarding United Nation's Declaration on the Rights of Indigenous Peoples.

To be automatically forwarded to the December 20, 2022 Council meeting in accordance with the Procedural By-law.

**Moved by** Mayor Hankivsky

**Seconded by** Councillor Collins

**Whereas** the Truth and Reconciliation Commission of Canada (TRC) was created as a result of the Indian Residential Schools Settlement Agreement and intended to focus on promoting healing, educating, listening, and the preparation of a report for all parties that includes recommendations for the Government of Canada regarding the Indian Residential Schools system, experience and legacy;

**Whereas** the TRC released its final report on June 2, 2015, which included 94 Calls to Action to redress the legacy of residential schools and advance the process of Canadian reconciliation;

**Whereas** TRC's Call-to-Action #43 states "We call upon federal, provincial, territorial, and municipal governments to fully adopt and implement the United Nations Declaration on the Rights of Indigenous Peoples as the framework for reconciliation...";

**Whereas** the adoption of the attached United Nation's Declaration on the Rights of Indigenous Peoples (as attached) supports indigenous rights to culture, employment, health, education, and other issues and promotes a full participation in all matters that concern them;

**Whereas** all Canadians and all orders of government have a role to play in reconciliation;

**Now therefore be it resolved** that Council for the Municipality of Port Hope adopts the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP) as recommended by the Truth and Reconciliation Commission of Canada pledging to use it as the framework for indigenous reconciliation; and

**Further be it resolved that** the Municipality of Port Hope aspires to implement the UNDRIP at a local government level in the Municipality of Port Hope, and recognizes the implementation of the UNDRIP as the minimum standard for the survival, dignity, well-being and rights of the Indigenous peoples; and

**Further be it resolved that** a copy of this resolution be forwarded to the appropriate Federal and Provincial Ministries, MP Philip Lawrence (Northumberland-Peterborough South), the Honourable David Piccini (Northumberland-Peterborough South), and the Association of Municipalities of Ontario (AMO).

Corporate Services Committee adjourned at 8:54 p.m.

#### 5.2.2 New Business

Councillor Mink spoke to the need for all Advisory Committee Chairs be advised that once Committee appointments are made, incoming Council designates would like to work with the committees to ensure that they are available during committee meeting dates and times.

## 6. Finance

### 6.1 Staff Reports

#### 6.1.1 FS-25-22 re: Prescribed Fees for Services.

**Moved by** Councillor Andrews  
**Seconded by** Councillor Collins

That a by-law be presented to Council to approve the Prescribed Fees for Services schedules effective January 1, 2023 and repeal By-law 71/2021.

**CARRIED**

6.1.2 FS-26-22 re: 2023 Borrowing By-law.

**Moved by** Councillor Andrews  
**Seconded by** Councillor Attridge

That a by-law be presented to Council to authorize any required short-term borrowing in 2023.

**CARRIED**

6.2 New Business

None.

Finance Committee adjourned at 9:02 p.m.

## **7. Planning and Development**

7.1 Staff Reports

7.1.1 PD-33-22 re: Zoning By-law Amendment Application (ZB06-2022).

**Moved by** Councillor Mink  
**Seconded by** Councillor Pearson

That a by-law be presented to Council to rezone the Subject Lands municipally known as 143 Walton Street to a site-specific 'COM3(135)' Zone that would permit the conversion of the ground floor area to residential use as well as recognize the reduced interior side yard setback and lot frontage on Pine Street South.

**CARRIED**

- 7.1.2 PD-34-22 re: Bill 23, More Homes Built Faster Act Impacts on the Municipality of Port Hope.

**Moved by** Councillor Mink  
**Seconded by** Councillor Attridge

That report PD-34-22 be received for information.

**CARRIED**

- 7.1.3 PD-35-22 re: Recommendation to Repeal the Active Heritage Permit for 65 Ward Street.

**Moved by** Councillor Collins  
**Seconded by** Councillor Attridge

That a resolution be presented to Council to repeal the approved heritage permit for subject lands municipally known as 65 Ward Street.

**CARRIED**

7.2 New Business

- 7.2.1 Motion re: Item 3.2 Delegation

**Moved by** Councillor Holloway Wadhwani  
**Seconded by** Councillor Andrews

That Item 3.2, Delegation, Northumberland Cabin Sleeping Initiative item, on the Committee of the Whole agenda of December 6, 2022, be referred to staff to prepare a report to report back at a Committee of the Whole meeting as soon as possible with respect to the options raised as provided in the delegation.

**CARRIED**

Planning and Development Committee adjourned at 9:18 p.m.

**8. Parks, Recreation & Culture**

8.1 Staff Reports

- 8.1.1 PRC-15-22 re: MTO Trail Connection Agreement.



**Moved by** Councillor Pearson  
**Seconded by** Councillor Attridge

That a by-law be presented to Council to authorize an agreement between the Municipality of Port Hope and the Ministry of Transportation Ontario (MTO) to maintain the established trail connection under the Provincial Highway 401 Ganaraska River Bridge.

**CARRIED**

8.1.2 PRC-16-22 re: Renewal of Lease Agreement with Trinity College School.

**Moved by** Councillor Pearson  
**Seconded by** Councillor Holloway Wadhvani

That a by-law be presented to Council to authorize a renewed lease agreement between Trinity College School and the Municipality of Port Hope permitting Municipal use of Trinity College School lands, municipally known as, Parts 11, 12, 13, 14 and 15, Plan 39R 7949 for a 3 year term ending December 31, 2025.

**CARRIED**

8.2 New Business

None.

Parks, Recreation and Culture Committee adjourned at 9:22 p.m.

## **9. Works and Engineering**

9.1 Staff Reports

9.1.1 WE-25-22 re: Ganaraska Region Conservation Authority 2023 Preliminary Budget.

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**Moved by** Councillor Pearson  
**Seconded by** Councillor Mink

That the proposed Ganaraska Region Conservation Authority Budget be referred to 2023 Budget deliberations to take place in January 2023.

**CARRIED**

## 9.2 New Business

### 9.2.1 Mayor Hankivsky re Notice of Motion regarding Climate Change Declaration.

To be automatically forwarded to the December 20, 2022 Council meeting in accordance with the Procedural By-law.

**Moved by** Mayor Hankivsky  
**Seconded by** Councillor Holloway Wadhwani

**Whereas** climate change is currently contributing to billions of dollars in property and infrastructure damage worldwide, stressing local and international economies;

**Whereas** climate change is currently jeopardizing the health and survival of many species and other natural environments worldwide, stressing local and international eco systems;

**Whereas** climate change is currently harming human populations through rising sea levels and other extraordinary phenomena like intense wildfires worldwide, stressing local and international communities;

**Whereas** municipalities are on the front lines of climate change being at risk for storms, flooding, hurricane damage, and reductions in agricultural productivity having the potential to severely impact human health and food security;

**Whereas** municipalities influence roughly half of Canada's greenhouse gas emissions and therefore are key to meeting Canada's climate goals through efforts to build more sustainable and resilient communities;

**Whereas** international research as identified by the 2018 *UN Intergovernmental Panel on Climate Change* (IPCC) has indicated a need for massive reduction in carbon emissions in the near future to avoid further and devastating economic, ecological, and societal loss;

**Whereas** the climate in Canada is warming at twice the rate of the rest of the world, as per *Canada's Changing Climate* released in 2019, which demands better integration of climate risks into public decision making and requires greater collaboration between all levels of government, including First Nations;

**Whereas** current initiatives undertaken by the Municipality of Port Hope and municipalities throughout the Province of Ontario are not sufficient to meet the targets as defined by the IPCC scientists;

**Whereas** an emergency can be defined as "an often dangerous situation requiring immediate action" and more than 600 municipalities in Canada have declared climate emergencies;

**Now therefore be it resolved that** a climate emergency be declared by the Municipality of Port Hope for the purposes of naming, framing, and deepening our commitment to protecting our economy, our eco systems, and our community from climate change; and

**Further be it resolved that** a copy of this resolution be forwarded to the appropriate Federal and Provincial Ministries, MP Philip Lawrence (Northumberland-Peterborough South), the Honourable David Piccini (Northumberland-Peterborough South), and the Association of Municipalities of Ontario (AMO).

Works and Engineering Committee adjourned at 9:27 p.m.

## 10. Protective Services

### 10.1 Staff Reports

None.

10.2 New Business

None.

Protective Services Committee adjourned at 9:29 p.m.

**11. Question Period**

Council - none

Media - none

Public - Blake Holton, regarding Item 3.1, requested information with respect to the level of contamination of soil at Lions Park site. Further requested information as to why that area was only fenced off recently if it was considered dangerous to human health.

Chris Wallace, Walton St, regarding Item 7.1.2, requested information regarding collective legal action to address the implications of Bill 23.

Laurie Carr, Ontario Street, thanked Council for their leadership with respect to the Notices of Motion for Climate Change and the United Nation's Declaration on the Rights of Indigenous Peoples.

Alistair Keating, Sleeping Cabin Initiative, regarding Item 3.2, requested information regarding the referral motion and process related to reporting back to Council.

**12. Adjournment**

Committee of the Whole meeting adjourned at 9:47 p.m.

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Olena Hankivsky, Mayor

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Brian Gilmer, Clerk