



# Municipality of Port Hope Staff Report

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## Report Title: Strategic Plan Update

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**Report to:** Council

**Date of meeting:** September 20, 2022

**Report Author:**

David Smith, CAO

**Department responsible:**

Office of the CAO

**Report Number:** CAO-09-22

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### Recommendation:

Receive for Information.

### Highlights:

- Most items in the Strategic Plan have been accomplished.
- The incoming Council will have the opportunity to refresh priority or action items as the choose.

### Background:

The Strategic Plan is Council's longer term guiding document which identified a Mission and Vision and priorities to support both.

A strategic plan is "a plan of action that helps the community define its long-range goals and ensures that organizational and political efforts are aligned with achieving the goals."

The benefits include:

#### Council

- Clear expectations
- Effective and consistent decision making
- Rigor and accountability
- Unified council

#### Community

- Allows for participation
- Ability to contribute to the decision making process
- Progress reports
- Stabilizes the community

**Staff**

- Organizational alignments with council and community priorities
- Drives resources (re) allocation
- Service delivery excellence
- Measure and report on performance

Staff are committed to updating Council and the community at least twice per year on progress, once mid-year and once as part of the budget process so priorities can be properly resourced the following year.

**Discussion:**

As this term of Council is ending, this report culminates the reporting for this term. Some items are measured in this context. For example, “Dedicate funds annually from net growth in tax base to increase infrastructure funding” has been done throughout this term, so it is marked complete. It is anticipated that this strategy will continue during the next term of Council and may never be fully complete.

The Strategic Plan is a longer-term plan and priorities are achieved and completed over time as resources, both financial and staff capacity allow. Normally, updates to the plan include adjusting the objectives within the plan, not introducing new priorities. Within this context, not everything is completed in year one.

Also, within this context, the new Council will be encouraged to work within the existing priorities and create objectives within them. This longer-term approach is strategic in nature and appropriate for this type of plan.

Attachment 1 provides an update on progress that follows a similar format to previous updates and focuses on actions that have not yet been completed. Each of the actions are reported on individually through Council as they progress so a detailed update on each is not planned.

**Financial Considerations:**

As part of the 2022 budget approval, Council invested over \$4 M in various activities supporting the plan.

**Communication and Public Engagement:**

The incoming Council will revisit the Strategic Plan and revise as required.

**Conclusion:**

Staff will continue to work to complete the actions and look forward to assisting the new Council set new objectives.

**Attachments:**

Attachment 1 – Strategic Plan Progress