



Municipality of Port Hope
56 Queen Street
Port Hope, ON
L1A 3Z9

HREPORT TO: Community Development Committee

FROM: Theodhora Merepeza, Manager, Planning

SUBJECT: Update on Zoning By-law Review Project
Open House One

DATE: October 5, 2021

RECOMMENDATION:
Receive for information.

BACKGROUND:

This report is an update to a [previous report](#) provided to the Community Development Committee on September 7, 2021 regarding the municipality's Zoning By-law review, which officially commenced March 2021. Planning staff have been working with Meridian Planning to meet project timelines as outlined in the September 7 report. Currently the project is at Stage 2 of the timeline.

After completing the background review (Stage 1), two draft reports were completed by Meridian Planning outlining proposed changes to the zoning by-law and best practices from other Municipalities. The following documents are now posted on the [Zoning By-law review webpage](#):

- The **Background Report** that provides an overview of the identified issues with the current Port Hope Zoning By-law through discussions with municipal staff. The issues are generally categorized and described under three topics: Housing, Rural Economic Development and Technical Issues.
- **Additional Residential Units in Port Hope Report** provides recommended solution to permit additional residential units (ARUs) in detached, semi-detached and townhouse dwellings, and in an accessory building or structure (e.g. above detached garages or in coach houses) for both Urban and Rural areas of the Municipality.

Open House One

The next step in Stage 2 is a virtual Open House that is scheduled for October 26, 2021. The Open House will be virtual and be held in two sessions; 3:30-5pm and 7-8:30pm.

Participants are encouraged to RSVP through the [Zoning By-law Review webpage](#), by emailing planning@porthope.ca or by calling the Development Team Officer at 905-885-2431. Both sessions will be hosted using Zoom and will include the same presentation by Meridian Planning. Following this presentation there will be an opportunity to ask questions of clarification or make comments. Materials related to these sessions will be posted to the Municipal project webpage at myporthope.ca in advance of the open house.

Next Steps

In co-ordination with planning staff, Meridian Planning will receive public comments and prepare a draft zoning by-law amendment (Stage 3). This draft zoning by-law amendment will be presented at a second public open house in late November. Following the second open house, the statutory public meeting will be organized by the Municipality in January 2022.

Stage 4 of the project timeline includes a final report with proposed amendments to the zoning by-law and a recommendation to report to Council in February-March 2022.

RESOURCE IMPLICATIONS:

The budgeted cost for the consultant to undertake the zoning bylaw review is \$31,300. The project requires considerable staff time to support the consultant's efforts.

CONCLUSION:

Planning staff are working with Meridian Planning to advance the Zoning by-law Review project. A virtual Open House is scheduled for October 26, 2021, where the Background Report and the Memo re Additional Residential Units will be presented to public.

Respectfully submitted,

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Manager, Planning