



Municipality of Port Hope
56 Queen Street
Port Hope, ON
L1A 3Z9

REPORT TO: Fire and Emergency Services Committee

FROM: Daniel Smith – Director, Fire and Emergency Services

SUBJECT: Master Fire Plan and Community Risk Assessment Project Award

DATE: August 3, 2021

RECOMMENDATION:
Receive for information.

BACKGROUND:

The recent County-wide fire service review report outlined a number of short, medium and long-term recommendations. The report identified the need for all participating municipalities to complete a master fire plan review and a legislated comprehensive community risk assessment as short-term needs. The need for a master fire plan with a focus on station location was further identified during the planning phase of the project to renovate fire station 2 (Welcome).

After completing a competitive Request for Proposal (RFP) process, The Loomex Group was selected as the successful bidder.

The project team identified by the Loomex Group includes fire service professionals who understand the intricacies of fire services delivery and have direct experience with amalgamations, multiple municipal and department reviews, community risk assessments and Fire Master Plans. Their expertise in industry best practices, combined with ample first-hand experience conducting in-depth analyses of risk assessments, studies, and plans, makes the Loomex Group team ideal for this project.

RESOURCE IMPLICATIONS:

The competitive price submitted by the Loomex Group to complete both the Master Fire Plan and Comprehensive Community Risk Assessment is a pre-tax amount of \$47,531. 75% of these costs are to be covered through development charges, with the remaining costs to be covered through the 2021 Operating Budget.

Further budget implications may come as a result of the master fire plan recommendations at the completion of the project. These recommendations will be brought before council upon its completion.

CONCLUSION:

Obtaining a master fire plan will assist the Municipality of Port Hope in setting strategic goals for fire services and emergency management. It will identify current successes and areas for improvement as well as road map on how to get there.

The comprehensive community risk assessment will serve to assist fire prevention staff in identifying community risk to better align our fire prevention and education programs as well as focused inspection programs.

Respectfully submitted,

Daniel Smith, CMM III, CFEI
Director, Fire and Emergency Service