



THE CORPORATION OF THE MUNICIPALITY OF PORT HOPE COUNCIL MINUTES

November 26, 2024, 6:30 p.m.

Present: Mayor Olena Hankivsky
Councillor Todd Attridge
Deputy Mayor Claire Holloway Wadhvani
Councillor Vicki Mink
Councillor Darrell Toms

Members Absent: Councillor Les Andrews
Councillor Adam Pearson

Staff: Tonia Bennett, Chief Administrative Officer
David Baxter, Director, Finance
Julia Snoek, Director, Parks, Recreation and Culture
Brian Gilmer, Director, Corporate Services
Shrishma Davé, Manager, Legislative Services / Clerk
Emma McKerroll, Customer Service Assistant

Minutes of the Regular Meeting of the Corporation of the Municipality of Port Hope held at 56 Queen Street, Port Hope, Ontario

1. **Call to Order**

The Council meeting was called to order at 6:30 p.m.

1.1 Moment of Silent Reflection

1.2 Land Acknowledgement

Mayor Hankivsky read the Land Acknowledgement.

2. **Disclosure of Pecuniary Interest**

None declared.

3. **Closed Session**

None.

4. **Announcements, Updates and Recognitions**

Mayor Hankivsky advised that Announcements, Updates and Recognitions would be provided following Item 13, By-laws. Mayor Hankivsky provided updates regarding:

- Tonia Bennett has been appointed Interim Chief Administrative Officer (CAO), effective November 25;

- Update on the Walton Street South Sidewalk Damage;
- Wrapping up Phase 2 of Walton Street - Friday, November 29th after the Candlelight Walk and tree lighting at Memorial Park, join us at the Knights of Columbus Hall for delicious cupcakes, sourced from our very own Walton Street bakeries;
- Phase 3 of Walton Street is set to begin next spring. The scope is smaller than Phase 2;
- Updates related to 301 Division Street and transitional housing updates from the County - shelter servicing in the community; and
- County budget update.

Director Snoek provided updates on behalf of Councillor Pearson regarding:

- Highlighting the Candlelight Walk and the hard work from the HBIA, Chamber of Commerce and downtown businesses - encouraging the public to come and participate in the event.
- Update on Santa Claus Parade.

5. Presentations

- 5.1 Dale Clark, Cameco Corporation regarding Annual Update on Cameco's Fuel Services Division including Operational Activities and Community Engagement Initiatives in relation to their operations within the Municipality of Port Hope

Dale Clark, Cameco Corporation was in attendance and provided a PowerPoint presentation.

Resolution: 221-2024

Moved by Councillor Attridge

Seconded by Councillor Toms

That the presentation by Dale Clark, Cameco Corporation regarding Annual Update on Cameco's Fuel Services Division including Operational Activities and Community Engagement Initiatives in relation to their operations within the Municipality of Port Hope be received for information.

Carried

Presenter was excused at 6:53 p.m.

6. Deputations

None.

7. Correspondence

None.

8. Adoption of Minutes - Consent Agenda

Resolution: 222-2024

Moved by Councillor Attridge
Seconded by Councillor Mink

That the Special Council Meeting minutes of November 5, 2024, the Council Meeting minutes of November 5, 2024, the Committee of the Whole Meeting minutes of November 12, 2024, the Special Council Meeting minutes of November 18, 2024 and the Special Council Meeting minutes of November 19, 2024 be approved as circulated.

Carried

- 8.1 Special Council Meeting Minutes of November 5, 2024
- 8.2 Council Meeting Minutes of November 5, 2024
- 8.3 Committee of the Whole Meeting Minutes of November 12, 2024
- 8.4 Special Council Meeting Minutes of November 18, 2024
- 8.5 Special Council Meeting Minutes of November 19, 2024

9. Advisory Committee and Board Minutes - Consent Agenda

Resolution: 223-2024

Moved by Councillor Mink
Seconded by Councillor Toms

That Consent Agenda items 1 through 3 be received for information.

Carried

- 9.1 Ganaraska Region Conservation Authority Minutes of the Board of Directors of October 17, 2024
- 9.2 Accessibility Advisory Committee Meeting Minutes of October 10, 2024
- 9.3 Civic Awards Advisory Committee Meeting Minutes of October 16, 2024

10. Items for Consideration

- 10.1 Report CAO-04-24 re: Community Safety and Policing Act, 2019 (CSPA) Section 22(2)2 Assuming Policing Responsibilities

Resolution: 224-2024

Moved by Deputy Mayor Holloway Wadhwani
Seconded by Councillor Toms

- 1. That Report CAO-04-24 be received for information; and
- 2. That Council pass a Bylaw at the Meeting of November 26, 2024 to enter into an agreement with His Majesty the King in Right of Ontario as represented by the Solicitor General for the Commissioner to assume Policing Responsibility for the Rural Ward of the Municipality of Port Hope as per the Community Safety and Policing Act, 2019.

Carried

- 10.2 Presentation by D. Baxter, Director, Finance regarding 2025 Municipal Budget

Resolution: 225-2024

Moved by Deputy Mayor Holloway Wadhvani
Seconded by Councillor Attridge

Be it resolved that staff be directed to revise our on-going processes such that, in the future, any Council direction that requires additional resources and is outstanding at the time of budget deliberations be automatically included for Council consideration in the annual municipal budget.

Carried

Resolution: 226-2024

Moved by Councillor Attridge
Seconded by Deputy Mayor Holloway Wadhvani

That the presentation by D. Baxter, Director, Finance regarding 2025 Municipal Budget be received for information.

Carried

- 10.3 Report FS-18-24 Prescribed Fees for Services

Resolution: 227-2024

Moved by Councillor Toms
Seconded by Councillor Attridge

That Report FS-18-24 regarding Prescribed Fees for Services be referred to By-laws.

Carried

11. Committee Reports and Recommendations

- 11.1 Motion from Committee of the Whole Meeting, November 12, 2024 regarding correspondence from David Piccini, MPP, Northumberland-Peterborough South regarding Potential Future of Firefighter Training in Northumberland County

Resolution: 228-2024

Moved by Councillor Attridge
Seconded by Councillor Toms

WHEREAS at the Committee of the Whole meeting of November 12, 2024 Council considered correspondence from David Piccini, MPP, Northumberland-Peterborough South regarding Potential Future of Firefighter Training in Northumberland County;

NOW THEREFORE BE IT RESOLVED THAT the correspondence from David Piccini, MPP, Northumberland-Peterborough South regarding Potential Future of Firefighter Training in Northumberland County be received for information.

Carried

- 11.2 Motion from Committee of the Whole Meeting, November 12, 2024 regarding Inter-Municipal Housing and Homelessness Taskforce Meeting Summary Notes of October 17, 2024

Resolution: 229-2024

Moved by Councillor Toms

Seconded by Deputy Mayor Holloway Wadhvani

WHEREAS at the Committee of the Whole meeting of November 12, 2024 Council considered the Inter-Municipal Housing and Homelessness Taskforce Meeting Summary Notes of October 17, 2024;

NOW THEREFORE BE IT RESOLVED THAT the Inter-Municipal Housing and Homelessness Taskforce Meeting Summary Notes of October 17, 2024 be received for information.

Carried

- 11.3 Motion from Committee of the Whole Meeting, November 12, 2024 regarding Port Hope Public Library regarding Revised 2025 Budget Presentation

Referred to staff at Committee of the Whole Meeting of November 12, 2024.

- 11.4 Motion from Committee of the Whole Meeting, November 12, 2024 regarding Port Hope Police Services Board regarding 2025 Budget Presentation

Resolution: 230-2024

Moved by Councillor Toms

Seconded by Councillor Attridge

WHEREAS at the Committee of the Whole meeting of November 12, 2024 Council considered a presentation by the Port Hope Police Services Board regarding 2025 Budget;

NOW THEREFORE BE IT RESOLVED THAT the presentation by George Kallonakis, Vice-Chair, Port Hope Police Services Board regarding 2025 Budget Presentation be received for information.

Carried

- 11.5 Motion from Committee of the Whole Meeting, November 12, 2024 regarding Report PS-16-24 re: Amendment to Schedule K of the Prescribed Fees for Services By-law

Resolution: 231-2024

Moved by Councillor Attridge

Seconded by Councillor Toms

WHEREAS at the Committee of the Whole meeting of November 12, 2024 Council considered Staff Report PS-16-24 regarding Amendment to Schedule K of the Prescribed Fees for Service;

NOW THEREFORE BE IT RESOLVED THAT Report PS-16-24 be received; and

FURTHER THAT Council approve the proposed amendments to Schedule K of the Prescribed Fees for Services By-law to be posted on community engagement website under the 2025 Budget page (Attachment 1); and

FURTHER THAT staff be directed to update the Prescribed Fees for Services By-law to reflect those amendments for consideration by Council.

Carried

- 11.6 Motion from Committee of the Whole Meeting, November 12, 2024 regarding Report DS-27-24 re: Briefing on Fairview Production 2024

Resolution: 232-2024

Moved by Councillor Toms

Seconded by Councillor Attridge

WHEREAS at the Committee of the Whole meeting of November 12, 2024 Council considered Staff Report DS-27-24 regarding Briefing on Fairview Production 2024;

NOW THEREFORE BE IT RESOLVED THAT Council receive Report DS-27-24 regarding Briefing on Fairview Production 2024 for information.

Carried

- 11.7 Motion from Committee of the Whole Meeting, November 12, 2024 regarding Report DS-29-24 re: Potential Attainable Housing Development on 41 Young Street - Community Engagement

Resolution: 233-2024

Moved by Deputy Mayor Holloway Wadhwani

Seconded by Councillor Toms

WHEREAS at the Committee of the Whole meeting of November 12, 2024 Council considered Staff Report DS-29-24 regarding Potential Attainable Housing Development on 41 Young Street - Community Engagement;

NOW THEREFORE BE IT RESOLVED THAT Report DS-29-24 regarding Potential Attainable Housing Development on 41 Young Street - Community Engagement be received; and

FURTHER THAT Council direct Staff to continue the preparation of a public engagement process for a potential attainable housing initiative for a portion of the lands known as Young Street park located at 41 Young Street.

Carried

- 11.8 Motion from Committee of the Whole Meeting, November 12, 2024 regarding Report DS-28-24 re: Community Improvement Plan 2023 Update

Resolution: 234-2024

Moved by Councillor Mink
Seconded by Councillor Attridge

WHEREAS at the Committee of the Whole meeting of November 12, 2024 Council considered Staff Report DS-28-24 regarding Community Improvement Plan 2023 Update;

NOW THEREFORE BE IT RESOLVED THAT Council approve, in principle, the Brownfield Tax Assistance Program request for 63 Ontario Street funding the Municipal portion of the property taxes for a development period of ten years; and

FURTHER THAT Council direct staff to prepare a by-law in accordance with the Brownfield Tax Assistance program guidelines for 63 Ontario Street; and

FURTHER THAT a request be sent forward to both Northumberland County and Ontario Ministry of Finance seeking assessment relief for 63 Ontario Street for the period.

Carried

- 11.9 Motion from Committee of the Whole Meeting, November 12, 2024 regarding Report CS-15-24 re: Declare former George Hamilton Public School Surplus and Authorize Sale Process

Council recessed at 7:47 p.m. and reconvened at 7:53 p.m.

Resolution: 235-2024

Moved by Councillor Mink
Seconded by Deputy Mayor Holloway Wadhwani

That Report CS-15-24 re: Declare former George Hamilton Public School Surplus and Authorize Sale Process be deferred to the Council Meeting of December 17, 2024 for consideration.

Carried

12. Notice of Motions

- 12.1 Notice of Motion regarding Development of a County-Led Encampment Management Plan (Deputy Mayor Holloway Wadhwani and Councillor Attridge)

Resolution: 236-2024

Moved by Deputy Mayor Holloway Wadhwani
Seconded by Councillor Attridge

WHEREAS the Municipality of Port Hope recognizes that affordable housing and homelessness is a growing crisis and that a collaborative response is required;

NOW THEREFORE BE IT RESOLVED THAT Mayor Hankivsky, in her role as County Councillor, be directed to introduce a motion at Northumberland County Council, on behalf of the Municipality of Port Hope Council, calling for the development of a county-led encampment management plan that:

- a. provides for the human rights, health, and safety, of all residents and property owners;
- b. clarifies and defines the role of the upper tier as the regional service manager; and
- c. clarifies the complimentary roles and responsibilities of the lower tiers.

AND BE IT FURTHER RESOLVED THAT a copy of this resolution be circulated to Northumberland County and all lower tier municipalities.

Carried

13. By-laws - Consent Agenda

13.1 72-2024 - Appointment of Interim Chief Administrative Officer

Resolution: 237-2024

Moved by Councillor Attridge

Seconded by Councillor Toms

That By-law 72-2024 being a By-law to Appoint an Interim Chief Administrative Officer for the Municipality of Port Hope be read and passed and that the Mayor and the Clerk sign the same and the Seal of the Corporation be thereto affixed.

Carried

13.2 73-2024 - Authorize Execution of a Lease Agreement with Ganaraska Child Care Centre - 81 Mill St S

Refer to Report PRC-14-24

Resolution: 238-2024

Moved by Councillor Attridge

Seconded by Councillor Toms

That By-law 73-2024 being a By-law to authorize the execution of a Lease Agreement between Ganaraska Child Care Centre and the Municipality of Port Hope for Use of Property and Premise at 81 Mill St., Port Hope be read and passed and that the Mayor and Clerk sign the same and the Seal of the Corporation be thereto affixed.

Carried

13.3 74-2024 - Agreement regarding Policing Responsibility for the Rural Ward of the Municipality of Port Hope as per the Community Safety and Policing Act, 2019

Resolution: 239-2024

Moved by Councillor Attridge

Seconded by Councillor Mink

That By-law 74-2024 being a By-law to Authorize the Execution of an Agreement Between His Majesty the King in Right of Ontario as Represented by the Solicitor General ("Ontario") and the

Corporation of the Municipality of Port Hope. ("The Municipality") for the Commissioner to assume policing responsibility for the rural area under Section 22(2)2 of the Community Safety and Policing Act, 2019 S.O.2019, c.1, Sched 1. be read and passed and that the Mayor and Clerk sign the same and the Seal of the Corporation be thereto affixed.

Carried

13.4 75-2024 - Adopt the 2025 Municipal Budget

Resolution: 240-2024

Moved by Councillor Attridge

Seconded by Deputy Mayor Holloway Wadhwani

That By-law 75-2024 being a By-law to adopt the 2025 Municipal Budget be read and passed and that the Mayor and Clerk sign the same and the Seal of the Corporation be thereto affixed.

For (3): Mayor Hankivsky, Councillor Attridge, and Deputy Mayor Holloway Wadhwani

Against (2): Councillor Mink, and Councillor Toms

Carried (3 to 2)

13.5 76-2024 - Prescribe Fees for Services and Repeal By-law 74/2023

Resolution: 241-2024

Moved by Councillor Attridge

Seconded by Councillor Mink

That By-law 76-2024 being a By-law to Prescribe Fees for Services provided by the Municipality of Port Hope and Repeal By-law 74-2023 be read and passed and that the Mayor and Clerk sign the same and the Seal of the Corporation be thereto affixed.

Carried

14. Confirmatory By-law

14.1 77-2024 - Confirm the Proceedings of the Council Meeting of November 26, 2024

Resolution: 242-2024

Moved by Councillor Mink

Seconded by Deputy Mayor Holloway Wadhwani

That leave be granted to introduce a by-law and to dispense with the reading of the by-law by the Clerk to confirm the proceedings of the Council of the Municipality of Port Hope at its regular meeting held on November 26, 2024 and the same be considered read and passed and that the Mayor and Clerk sign the same and the Seal of the Corporation be thereto affixed.

Carried

15. Adjournment

Council meeting adjourned at 8:13 p.m.

Olena Hankivsky, Mayor

Shrishma Davé, Clerk