



Municipality of Port Hope

Staff Report

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Report Title: Alternative Locate Agreement, Amendment No. 3

Report to: Council

Date of meeting: December 17, 2024

Report Author:

Kyle Beacock

Director of Environmental Services

Department responsible:

Environmental Services

Report Number: ES-01-24

Recommended Action:

Refer to By-laws.

Highlights:

- The amendment to the Alternate Locate Agreement is required to extend the expiry date of said agreement from December 31st, 2024 to December 31st, 2032.
- Staff selected the 2032 date to minimize additional administrative requirements going forward. There have been no significant issues with the agreement to date.
- Minor administrative changes were also addressed in this amendment.

Background:

The Municipality of Port Hope and Canadian Nuclear Laboratories (CNL) executed an Alternate Locate Agreement dated May 11, 2017 which allows a the CNL's approved subcontractors to locate the Municipality's underground infrastructure, prior to conducting borehole investigations and other underground work. The purpose of By-law 32/2017 was to address the volume of locate requests by the PHAI to the Municipality of Port Hope through Ontario One Call. Council authorized By-law 32/2017 on May 16, 2017 and the ALA was amended previously on July 31, 2017 (Amendment No. 1) by By-law 47-2017 to amend restrictions on the use of the ALA IDs. It was amended again on June 2, 2020 (Amendment No.2) by Bylaw 28/2020 to extend the expiry date of the agreement to Dec 31st, 2024.

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Discussion:

In order to keep this agreement binding and to avoid on-going administrative requirements, staff have elected to amend the expiration date to December 31st, 2032, which is anticipated to extend beyond project timelines. There was also an opportunity to amend some of the administrative language within the agreement to reflect changes to the respective organizations, as you will see in section 2.3 of Attachment 1. Staff recommend that Council pass a by-law authorizing the Mayor and Director of Environmental Services to execute the agreement, which is provided for Council's review through Attachment 1.

Financial Considerations:

There are no financial impacts with this ALA amendment

Communication and Public Engagement:

N/A

Conclusion:

Executing this amendment to the ALA will reduce the amount of future administrative requirements with respect to extending the expiry date of the original agreement.

Attachments:

Attachment 1 – Bylaw xx/2024 Amendment No. 3 - Alternate Locate Agreement (ALA)- Canadian Nuclear Laboratories Ltd (CNL).