



**THE CORPORATION OF THE MUNICIPALITY OF PORT HOPE**  
**SPECIAL COUNCIL MINUTES**

November 5, 2024, 4:00 p.m.

Present: Mayor Olena Hankivsky  
Councillor Les Andrews  
Councillor Todd Attridge  
Deputy Mayor Claire Holloway Wadhvani  
Councillor Vicki Mink  
Councillor Adam Pearson  
Councillor Darrell Toms

Staff: Candice White, Chief Administrative Officer  
David Baxter, Director, Finance  
Kyle Beacock, Director, Environmental Services  
Brian Gilmer, Director, Corporate Services  
Julia Snoek, Director, Parks and Recreation  
Shrishma Davé, Manager, Legislative Services / Clerk  
Jeanette Davidson, Director, Works and Engineering  
Jason Williams, Director, Protective Services/Fire Chief

*Minutes of the Special Council Meeting of the Corporation of the Municipality of Port Hope held at 56 Queen Street, Port Hope, Ontario*

---

**1. Call to Order**

- 1.1 Moment of Silent Reflection
- 1.2 Land Acknowledgement

**2. Disclosure of Pecuniary Interest**

None

**3. Council Professional Development - 2022-2026 Term of Council**

3.1 Mid-term Training

John Mascarin, Aird & Berlis LLP, provided an overview of the roles and responsibilities of Council and staff in accordance with provincial legislation and municipal policies.

A detailed question and answer period ensued.

Mayor Hankivsky relinquished the Chair to Deputy Mayor Holloway Wadhvani at 5:45 p.m. in order to bring forward a motion to move to closed session so that confidential discussion regarding identifiable individuals could take place.

Council moved to Closed Session at 5:49 p.m.

Mayor Hankivsky resumed the Chair at 5:50 p.m.

**Resolution: 188-2024**

**Moved by** Mayor Hankivsky

**Seconded by** Councillor Mink

Be it resolved that Council move into a closed meeting in accordance with the provisions of the Municipal Act, 2001 in order to address a matter pertaining to an identifiable individual, including municipal or local board employees - Section 239(2)(b) - (Personnel Discussion).

**Carried**

**4. Business Arising from Closed Session**

Council reconvened in Open Session at 6:18 p.m. Mayor Hankivsky advised that during the Closed In-Camera Session, Council discussed items related to identifiable individuals, including municipal employees and received information from the Integrity Commissioner. Mayor Hankivsky confirmed that in accordance with the Municipal Act, no decisions were made or considered during the Closed Session.

**Resolution: 189-2024**

**Moved by** Councillor Andrews

**Seconded by** Councillor Toms

That the presentation from John Mascarin, Aird & Berlis LLP be received for information.

**Carried**

**5. Confirmatory By-law**

5.1 66-2024

**Resolution: 190-2024**

**Moved by** Councillor Attridge

**Seconded by** Councillor Andrews

That leave be granted to introduce a by-law and to dispense with the reading of the by-law by the Clerk to confirm the proceedings of the Special Council of the Municipality of Port Hope at its special meeting held on November 5, 2024 and the same be considered read and passed and that the Mayor and the Clerk sign the same and the Seal of the Corporation be thereto affixed.

**Carried**

## 6. Adjournment

---

Claire Holloway Wadhvani, Deputy Mayor

---

Shrishma Davé, Clerk