

Fire and Emergency Services**Administration Fees - HST Applicable**

Service	Fee
Fire Reports and File Searches Letter or copies of reports required for sale of property, insurance purposes or banking requests. (Requires authorization release from owner.)	\$88 Each
Request for Access to Records Other than Freedom of Information Requests.	\$88 Per Request

License Fees - HST Exempt

Service	Fee
Fireworks License (Establishments Offering Fireworks For Sale)	\$100 annual fee
Fireworks License (Individual Special Events)	\$200 per display

Preventable Fires and Alarm Services – HST Exempt

Service	Fee
Attendance at an Unauthorized or Non-Compliant Fire	First attendance- \$100 Second attendance- \$500 For each subsequent attendance within a 6-month period the fee will increase \$500
Response to malicious and nuisance complaints (following two occurrences in a 12-month period)	First Complaint- No Charge Second Complaint- No Charge Third Complaint- \$100 Fourth Complaint- \$500 For each subsequent complaint response within a 12-month period the fee will increase \$500

Inspection Fees (HST applicable)

Type	Cost
Inspections (Including Residential Building Containing Not More Than 2 Dwelling Units, Multiple Occupancy Residential Building, Commercial or Industrial Building, day Nursery/ Home Day Care Facility.)	\$100 per hour or part thereof + \$50 per additional 1/2 hour
Licensing Inspection (Including Liquor and Tent Licensing- When Permit not Required by Building Department)	\$88 per hour or part thereof + \$44 per additional 1/2 hour
Fire Safety Plan Review (if not required by the Ontario Fire Code)	\$150
Fire Safety Plan Review (when required by the Ontario Fire Code for additional review(s))	\$100 per hour or part thereof + \$50 per additional 1/2 hour

Fire Rescue and Emergency Response - HST Exempt on Fire Trucks and Manpower Only

Service	Cost
Attendance at a Non-Resident Motor Vehicle Collision or Vehicle Fire	Minimum of One Hour at Current MTO rate / Per Truck + any additional costs to the Municipality. An additional one half of the current MTO rate / Per Truck + any additional costs to the Municipality for each 1/2 Hour thereafter.
Hazardous Materials Incident Response Attendance at hazardous material incidents regardless of location.	Minimum of One Hour at Current MTO rate / Per Truck + any additional costs to the Municipality. An additional one half of the current MTO rate / Per Truck + any additional costs to the Municipality for each 1/2 Hour thereafter.
Railway Response Response to fires on or beside rail lines caused by rail company.	Full Cost Recovery
False Alarms For all calls after the first in a 6-month period	First Alarm- No Charge Second Alarm- \$500 Third Alarm- \$1000 For each subsequent alarm response within a 6-month period the fee will increase \$500
Fire Watch / Post Incident Watch	Minimum of One Hour at Current MTO rate / Per Truck. An additional one half of the current MTO rate / Per Truck for each 1/2 Hour thereafter.
Vehicle Standby Services To include the provision of a vehicle and crew to stand by for filming, social functions etc.	Minimum of One Hour at Current MTO rate / Per Truck. An additional one half of the current MTO rate / Per Truck for each 1/2 Hour thereafter.
Ice/Water Rescue	Minimum of One Hour at Current MTO rate / Per Truck +. An additional one half of the current MTO rate / Per Truck for each 1/2 Hour thereafter.
Indemnification Technology	Current MTO rates plus any additional costs to the Municipality of Port Hope
Additional Expenses To retain a private contractor, rent special equipment not normally carried on a fire vehicle in order to suppress or extinguish a fire, prevent fire spread, preserve property or evidence, or in order to eliminate an emergency or risk of an emergency situation. Full cost recovery for damaged or contaminated equipment and/or consumable products required at an incident.	Full Cost Recovery

Municipal By-Law Enforcement**Parking Fees – By-law 39/2008**

Meter and Pay Display	Fee
6 minutes	\$0.10
12 minutes	\$0.20
30 minutes	\$0.50
60 minutes	\$1.00

Municipal Mill Street Boat Launch / Mill Street Parking Lots

All Vehicles	Fee
Hourly	\$1.00 per hour up to a maximum of \$10.00 per day
Seasonal Pass (Resident)	\$150.00 per calendar year
Seasonal Pass (Non-Resident)	\$200.00 per calendar year

Payment Options

Legitimate nickels, dimes, quarters, loonies, toonies, or any combination thereof to a maximum of \$4.00 or 4 hours, being the maximum allowable parking time at any meter is considered valid. Pennies (\$0.01) will not be accepted by any parking meter.

Applicable taxes are included within the Parking Meter Fees.

Accessible Parking

There is no fee for designated handicapped parking spaces or use of regular parking spaces in accordance with the Traffic By-law.

There is no fee for persons operating a vehicle to which a valid Ontario Veteran license plate is registered and affixed in accordance with the Traffic By-law.

Parking Meter Rental

Considered at the discretion of the Municipal By-Law Enforcement during construction and/or building renovation or while moving in/out of a building.

Daily	\$10.00 per rental
Deposit (refunded at end of rental)	\$10.00

Parking Offences and Penalties – By-law 10/2024

For all parking offences and penalties, please refer to By-law 10/2024.

Municipal Enforcement – HST Applicable

Service	Fee
Inspection Fee This fee applies to inspections carried out after the initial inspection and education has taken place. It is to be issued when an officer reinspects a property and finds that it is still not in compliance. It also applies to vacant property that are not in compliance.	\$88.00 Each

Schedule 'K'

Protective Services

Issuance of 1st Order/Notice This fee applies after an order or notice has been issued for a property for compliance. This fee only applies for the first order issued to the property and owner(s) for a violation.	\$175.00 Each
Issuance of 2nd Order/Notice This fee applies after an order or notice has been issued for a property for compliance. This applies for every subsequent order or notice issued to the property and owner(s) for the same violation.	\$290.00 Each
Issuance of a Summons This fee applies when a summons is issued to an owner(s) of a property for a violation, and which summons produces a guilty decision, or in which the owner and municipality come to an agreement.	\$550.00
Legal Fees This fee applies to any legal fees incurred by the Municipality in the prosecution of a POA charge. This fee only applies if the prosecution results in a guilty decision, or an agreement is reached with the accused.	Actual Cost

Municipal Enforcement - HST Exempt

Service	Fee
Officer on Site This fee applies when an officer attends a property for the purpose of observing remediation.	\$105 Per Hour, Per Officer
Administration Fee This fee applies when the Municipality incurs costs for remediation.	25% surcharge over actual cost

Property Standards – By-law 67/2024

Order	Fee
Registration or Discharge of Order	\$160.00
Officer On Site (per Hour, per Officer)	\$80.00
Mailing Fee for Registered Order (per Order)	\$15.00
Application to Appeal	\$25.00-\$125.00

Yard Maintenance

Work arranged as the result of an Order is at the expense of the property owner(s).

Administration Fee	25% surcharge over the contractor cost
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Licensing of Trailers for Temporary Accommodations – By-law 22/2016

License	Fee
License Fee	\$25.00

Schedule 'K'

Protective Services

Security Deposit	\$2500.00
Total	\$2525.00

Trailers for Temporary Accommodation Set Fine Schedule per Provincial Offences Act

Set Fine Schedule per Provincial Offences Act	Fee
Failure to obtain a license	\$500.00
Failure to remove a trailer without a license	\$500.00
Failure to post license on trailer	\$100.00
Failure to cease use where license is refused	\$500.00
Failure to remove trailer where license is expired	\$500.00
Failure to maintain trailer	\$500.00

Miscellaneous

Other Fees and Charges	Fee
Signs (per sign basis)	Signs 1m ² and under \$25.00 per sign Signs greater than 1m ² \$200 per sign
Sandwich Board Signs	New Sign \$75.00 per sign Annual Renewal (Jan 1-Jan 31) \$25.00 Annual Renewal (on or after February 1) \$75.00
Sidewalk Merchandise Permit	New \$75.00 Annual Renewal (Jan 1-Jan 31) \$25.00 Annual Renewal (on or after February 1) \$75.00
Outdoor Restaurant/Patio	New \$75.00 Annual Renewal \$25.00
Pools	\$150