



THE CORPORATION OF THE MUNICIPALITY OF PORT HOPE CIVIC AWARDS ADVISORY COMMITTEE MINUTES

October 16, 2024, 6:00 p.m.

Present: Councillor A. Pearson, Chair
K. Jaye
S. Kloosterhof
K. Simmons
L. Wall
C. Scatterty

Members Absent: D. Kroeger

Staff: J. Maidens, Events Coordinator
E. McKerroll, Recording Secretary

Minutes of the Civic Advisory Committee Meeting of the Corporation of the Municipality of Port Hope held via Web Conference, Port Hope, Ontario

1. Roll Call/Quorum

The meeting commenced at 6:03 p.m.

1.1 Committee Introductions

Coucillor A. Pearson, Chair introduced C. Scatterty to the committee and asked members to introduce themselves.

K. Simmons joined the meeting at 6:05 p.m.

2. Delegations

None.

3. Approval of Agenda

3.1 October 16, 2024

Moved by K. Jaye
Seconded by L. Wall

That the agenda be approved as circulated.

CARRIED

4. Disclosure of Pecuniary Interest and the Nature Thereof

None.

5. Approval of Previous Minutes

5.1 September 9, 2024

Moved by L. Wall
Seconded by S. Kloosterhof

That the minutes from the Civic Awards Advisory Committee meeting of September 9, 2024 be approved as circulated.

CARRIED

6. Business Arising

6.1 Database Update

D. Kroeger was not in attendance, further updates to come at the next CAC meeting.

6.2 Policy Review

J. Maidens provided a brief overview of the Civic Awards Program Policy and asked if the committee had any comments or questions.

6.3 Appointment of Vice Chair

The committee agreed to defer the appointment of a Vice Chair to the next CAC meeting.

6.4 Timeline Review

J. Maidens provided an overview of the civic awards timeline and process, including details regarding the nomination intake, public outreach efforts, nomination deadline, package review, and the decision meeting. It was the general consensus of the committee to defer formal consideration of a decision meeting date until the 2025 Council and Committee of the Whole schedule has been finalized and adopted.

7. Correspondence

7.1 Motion from Heritage Port Hope Advisory Committee re Heritage Awards

Councillor A. Pearson, Chair advised that the Heritage Port Hope Advisory Committee would be meeting on Monday October 21, 2024 to discuss the delegation request. Further updates to come at the next meeting.

8. Committee Business

None.

9. Council Referrals

None.

10. New Business

10.1 Ceremony Ideas

The committee brainstormed ideas for ceremony entertainment and potential performers, with further discussions to ensue at the next meeting.

11. Next Meeting

11.1 Monday November 11, 2024 at 6:00 p.m. via Zoom

It was the general consensus of the committee to reschedule the next CAC meeting to Wednesday November 13, 2024 at 6:00 p.m. via Zoom.

12. Adjournment

The meeting adjourned at 6:38 p.m.

Councillor A Pearson, Chair

E. McKerroll, Recording Secretary