



THE CORPORATION OF THE MUNICIPALITY OF PORT HOPE
ACCESSIBILITY ADVISORY COMMITTEE MINUTES

September 12, 2024, 5:00 p.m.

Present: Councillor V. Mink, Chair
S. Forsyth
R. Cook
P. Hunt
E. Warner
L. Kehoe

Members Absent: T. Balatka

Staff: J. Davidson, Director, Works and Engineering
E. McKerroll, Recording Secretary

Minutes of the Accessibility Advisory Committee of the Corporation of the Municipality of Port Hope, held via Web Conference, Port Hope, Ontario

1. Roll Call/Quorum

The meeting commenced at 5:00 p.m.

2. Delegations

2.1 ICLEI re Climate Action Plan

Moved by L. Kehoe

Seconded by S. Forsyth

That the Accessibility Advisory Committee receive the delegation from ICLEI regarding the Climate Action Plan as information.

CARRIED

3. Approval of Agenda

3.1 September 12, 2024

Moved by S. Forsyth

Seconded by P. Hunt

That the agenda be approved as circulated.

CARRIED

4. Disclosure of Pecuniary Interest and the Nature Thereof

None.

5. Approval of Previous Minutes

5.1 June 27, 2024

Moved by R. Cook

Seconded by E. Warner

That the minutes from the Accessibility Advisory Committee meeting of June 27, 2024 be approved as circulated.

CARRIED

6. Business Arising

6.1 Toronto Road Walk-In Clinic

S. Forsyth advised that the Northumberland County Accessibility Advisory Committee has not conducted an assessment of the accessibility of the Toronto Road walk-in clinic since its opening. Once the NCAAC has completed their evaluations and provided feedback, S. Forsyth will provide an update.

6.2 Crosswalks

Discussion ensued with respect to crosswalks, J. Davidson advised that a walkability study was conducted a few years ago that is relevant today and

can be shared with the committee. The study identifies areas where pedestrian improvements are necessary, which are taken into consideration during road reconstruction projects.

6.3 Accessible Parking

Discussion ensued with respect to the need for directional signage downtown that indicates where there are accessible parking spots, and more awareness surrounding the ability for residents with accessible parking permits to utilize any parking spot. J. Davidson will review the suggestions and provide an update at the next AAC meeting.

7. Correspondence

None.

8. Committee Business

None.

9. Council Referrals

None.

10. New Business

10.1 The Schools Program

S. Forsyth provided an overview of the schools program and a brief discussion ensued with respect to the development of sub-committees.

10.2 Private Property Encroaching on Sidewalks

Discussion ensued with respect to private property encroaching on sidewalks, J. Davidson advised that any obstructions to sidewalks such as overgrown hedges, trees, and snow are cleared by Works and Engineering staff as per Minimum Maintenance Standards.

10.3 E-Bikes and E-Vehicles

Councillor V. Mink, Chair informed the committee that over the summer break communication was sent via email regarding legislation of e-bikes and e-vehicles, and discussion ensued with respect to:

- Accessibility and safety concerns associated with the usage of e-bikes and e-vehicles.
- Specifications and designated operating areas, which falls under the jurisdiction of the Ministry of Transportation.

- The development of municipal policies or by-laws to prohibit the use of e-bikes and e-vehicles on specific roads.
- The experiences and challenges faced by neighbouring municipalities regarding the use of these vehicles.

10.4 Chamber of Commerce Representative

Discussion ensued with respect to the addition of a Chamber of Commerce representative on the AAC. Councillor V. Mink, Chair advised that while the terms of reference do not currently stipulate the inclusion of a Chamber of Commerce representative, the advisory committee by-law is scheduled for review in 2025. At this time, the committee will have the opportunity to provide feedback and make recommendations regarding the terms of reference.

11. Next Meeting

11.1 Thursday October 10, 2024 at 5:00 p.m. via Zoom

12. Adjournment

The meeting adjourned at 6:29 p.m.

Councillor V. Mink, Chair

E. McKerroll, Recording Secretary