



**The Corporation of the Municipality of Port Hope
Committee of the Whole Minutes**

October 22, 2024, 6:30 p.m.

Present: Mayor Olena Hankivsky
Councillor Les Andrews
Councillor Todd Attridge
Deputy Mayor Claire Holloway Wadhvani
Councillor Adam Pearson
Councillor Darrell Toms

Members Absent: Councillor Vicki Mink

Staff: Candice White, Chief Administrative Officer
David Baxter, Director, Finance
Julia Snoek, Director, Parks, Recreation and Culture
Jason Williams, Director, Protective Services
Shrishma Davé, Manager, Legislative Services / Clerk

Minutes of the Committee of the Whole Meeting of the Corporation of the Municipality of Port Hope, held at 56 Queen Street, Port Hope, Ontario

1. Call to Order

The Committee of the Whole meeting was called to order at 6:31 p.m.

- 1.1 Moment of Silent Reflection
- 1.2 Land Acknowledgement

Mayor Hankivsky read the Land Acknowledgement.

2. Disclosure of Pecuniary Interest

None declared.

3. Correspondence

- 3.1 Key takeaways from Deputy Mayor Holloway Wadhvani regarding Canadian Emergency Preparedness and Climate Adaption Convention, September 10-11, 2024

Deputy Mayor Holloway Wadhvani provided a summary of the workshop highlighting some key points.

4. Items for Consideration

4.1 Port Hope Public Library Board Budget Presentation

Margaret Scott, CEO / Chief Librarian was in attendance and provided a powerpoint presentation.

A detailed question and answer period ensued.

Deputy Mayor Holloway Wadhvani assumed the Chair at 7:00 p.m. so that Mayor Hankivsky could bring forward a motion. Mayor Hankivsky resumed the Chair at 7:16 p.m.

Moved by Mayor Hankivsky

Seconded by Councillor Pearson

That the presentation by Margaret Scott, CEO / Chief Librarian regarding Port Hope Public Library Board Budget be received for information; and

That the increase to the Port Hope Public Library budget be capped at 5%.

Withdrawn

Moved by Mayor Hankivsky

Seconded by Councillor Pearson

That the presentation by Margaret Scott, CEO / Chief Librarian regarding Port Hope Public Library Board Budget be received for information; and

That the Port Hope Public Library budget be provided with a cap of 5%, 7%, and 9% and that the comparison between those budget numbers be provided for Council consideration.

Carried

Presenter was excused at 7:16 p.m.

4.2 Report FS-17-24 re: Consideration of Rural LLRW, Urban LLRW and Hydro Reserve Funds use in 2025 Budget

Moved by Deputy Mayor Holloway Wadhvani

Seconded by Councillor Pearson

That Council direct staff to consider the use of Hydro Reserve Funds as a funding source for the Walton Phase 3 reconstruction project.

Carried

4.3 Report DS-25-24 re: Sign Variance – 20 Jocelyn Street

The meeting recessed at 7:50 p.m. and reconvened at 8:00 p.m.

Moved by Councillor Andrews

Seconded by Councillor Toms

That Council approve the request for a Variance to By-law No. 17/2005, being a By-law Regulating Signs in the Municipality of Port Hope, for five signs on the interior lot and three signs on the front lot of 20 Jocelyn Street.

Carried

- 4.4 Report PRC-13-24 re: Location of New Port Hope Pump Park

Moved by Councillor Pearson

Seconded by Councillor Andrews

That Council direct staff to proceed with the installation of the Port Hope Pump Park at the Town Agricultural Park.

Carried

- 4.5 Report PRC-14-24 re: 81 Mill St S Ganaraska Child Care Centre Lease

Moved by Councillor Toms

Seconded by Councillor Pearson

1. That Council authorize the Mayor and Clerk to execute a lease agreement with Ganaraska Child Care Centre for the premises at 81 Mill St S as per terms generally outlined in Report PRC-14-24; and further,
2. That the Mayor and Clerk be authorized to execute any agreements and other documents as may be necessary to facilitate the agreement subject to satisfaction of staff and legal counsel.

Carried

- 4.6 Report PS-15-24 re: Property Standards By-law Update - Community Engagement Summary and Next Steps

Moved by Deputy Mayor Holloway Wadhwani

Seconded by Councillor Pearson

1. That Report PS-15-24 be received and
2. That a bylaw be presented for Council consideration to:
 1. adopt an updated By-law related to the administration and enforcement of Property Standards in the Municipality of Port Hope (see Attachment 1) with the following changes: That the word "lawn" be replaced with the word "yard" in last paragraph of Section 3.04; and
 2. repeal by-law 69/2006
3. That staff be directed to provide public notice in relation to the updated property standards bylaw through Corporate Communications.

Carried

5. Notice of Motions

None.

6. Updates and New Business

Mayor Hankivsky provided updates regarding:

- Update on File Factory Property Standards Appeal
- Police Letter from Cobourg coming to Nov 5 Council.
- Update on Budget Survey - extension to Oct 24
- Procedural By-law Survey, the survey is live now, and to participate, please visit: myporthope.ca/procedural-bylaw.

Deputy Mayor Holloway Wadhvani requested members of the public to complete a survey regarding how the community can better support the Port Hope High School that is currently available through social media.

7. Question Period

Council - none

Media - none

Public - F. Rodrigues, 52 Walton St, provided comments regarding concerns with parking tickets being issued to residents that live on Walton Street, west of Ross Funeral Home, located at 135 Walton St. He requested information about why those residents were being targeted for parking tickets when there was no issue before and if it as possible for someone from the By-law office to contact him.

C. Wallace, Walton St., regarding Item 4.6 requested clarity regarding the impact of weather and elements on heritage properties, and whether regular inspections of vacant heritage properties could take place. He requested clarity regarding the provisions in the by-law with respect to the interior and exterior upkeep of heritage properties.

E. White, Mill Street, requested information on how municipal monies related to tourism were being spent, and whether any metrics related to that could be shared.

B. Bliss, 5974 7th Line, regarding Item 4.4. provided comments in support of the project moving forward. He requested clarity on the standards of adequate levels related to the rubric established by the PRC Advisory Committee. He requested further information regarding whether alternative locations could be considered for the Pump Park.

8. Adjournment

Committee of the Whole meeting adjourned at 9:27 p.m.

Olena Hankivsky, Mayor

Shrishma Davé, Clerk