



**THE CORPORATION OF THE MUNICIPALITY OF PORT HOPE
HERITAGE PORT HOPE ADVISORY COMMITTEE MINUTES**

June 24, 2024, 4:00 p.m.

Present: Councillor T. Attridge, Chair
T. Balatka
K. O'Hara
D. Gardiner
M. Whelan
Y. Rogers

Staff: T. Davis, Director, Planning and Development
A. Salahuddin, Planner I
S. Kaur, Planning Technician
S. Davé, Manager, Legislative Services/Municipal Clerk
E. McKerroll, Recording Secretary

Minutes of the Heritage Port Hope Advisory Committee Meeting of the Corporation of the Municipality of Port Hope held at Council Chambers, Town Hall, 56 Queen Street, Port Hope, Ontario

1. Roll Call/Quorum

The meeting commenced at 4:00 p.m.

2. Approval of Agenda

2.1 June 24, 2024

Moved by K. O'Hara
Seconded by Y. Rogers

That the agenda be approved as circulated.

CARRIED

3. Disclosure of Pecuniary Interest and the Nature Thereof

None.

4. Committee Business

4.1 Introductions

Chair Attridge welcomed incoming HPH members and staff and asked members to introduce themselves.

4.2 Heritage Port Hope - Advisory Committee Orientation Training

S. Davé, Manager, Legislative Services/Municipal Clerk provided an orientation session with respect to the roles and responsibilities of advisory committees and its members, municipal policies, code of conduct expectations for advisory committee members and parliamentary procedures. A brief question and answer period ensued.

4.3 Overview of the Heritage Port Hope Advisory Committee Roles and Responsibilities

T. Davis, Director, Planning and Development provided an orientation session with respect to the committee's purpose and mandate, and provided an overview of heritage permit applications, designations, and listings.

4.4 Heritage Application - 2024-06, 143 Walton Street.

A. Salahuddin, Planner I provided an overview of the heritage application permit 2024-06 at 143 Walton Street.

Moved by K. O'Hara
Seconded by Y. Rogers

That the Heritage Port Hope Advisory Committee recommends the approval of Heritage Application 2024-06, 143 Walton Street, for the addition of an egress point to the side of the building in order to access the side yard, as well as the installation of a small deck, subject to possible

revisions as per the Committee's comments and to the satisfaction of Staff.

CARRIED

4.5 Meeting Schedule Decision

It was the general consensus of the committee to meet on the third Monday of the month at 4:00 p.m. in person at Town Hall in Council Chambers.

5. Council Referrals

None.

6. New Business

6.1 Heritage Awards

T. Davis, Director, Planning and Development requested direction from the committee with respect to the issuance of heritage awards. Further discussion to be had at the next HPH meeting.

6.2 Committee Updates

K. O'Hara requested an update with respect to 121 Cavan Street and 65 Ward Street. T. Davis, Director, Planning and Development confirmed that an update will be provided.

7. Next Meeting

7.1 Monday July 22, 2024 at 4:00 p.m.

8. Adjournment

The meeting adjourned at 6:10 p.m.

Councillor T. Attridge, Chair

E. McKerroll, Recording Secretary