



## THE CORPORATION OF THE MUNICIPALITY OF PORT HOPE COMMITTEE OF THE WHOLE MINUTES

November 21, 2023, 6:30 p.m.

Present: Mayor Olena Hankivsky  
Councillor Les Andrews  
Deputy Mayor Attridge  
Councillor Chris Collins  
Councillor Claire Holloway Wadhvani  
Councillor Vicki Mink  
Councillor Adam Pearson

Staff: Brian Gilmer, Interim CAO  
David Baxter, Director, Finance  
Jeanette Davidson, Director, Works and Engineering  
Todd Davis, Director, Planning and Development  
Kate Ingram, Acting Director, Corporate Services and  
Manager, Communications  
Julia Snoek, Director, Parks, Recreation and Culture  
Jason Williams, Director, Protective Services  
Shrishma Davé, Acting Municipal Clerk/ Manager,  
Legislative Services  
Amanda Millar, Acting Deputy Clerk

*Minutes of the Committee of the Whole Meeting of the Corporation of the  
Municipality of Port Hope were held at 56 Queen Street, Port Hope, Ontario*

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### 1. Call to Order

The Committee of the Whole meeting convened at 8:03 p.m.

### 2. Disclosure of Pecuniary Interest and the Nature Thereof

None declared.

### 3. Delegations

3.1 Bob Wallace, Chair, Port Hope Public Library Board and Margaret Scott, CEO/Chief Librarian regarding Library Service Update

Bob Wallace, Chair, Port Hope Public Library Board, Margaret Scott, CEO / Chief Librarian, and Erin Coulter, Vice Chair, Port Hope Public Library Board were in attendance and provided a presentation.

**Moved by** Councillor Mink  
**Seconded by** Councillor Andrews

That the presentation by Bob Wallace, Chair, Port Hope Public Library Board and Margaret Scott, CEO / Chief Librarian regarding Library Service Update be received for information.

**Carried**

Delegation was excused at 8:17 p.m.

**4. Consent Agenda**

**Moved by** Councillor Collins  
**Seconded by** Deputy Mayor Attridge

That Consent Agenda items 1 through 5 be approved as circulated.

**Carried**

- 4.1 Library Board Meeting Minutes of September 20, 2023
- 4.2 Ganaraska Region Conservation Authority Minutes of the Board of Directors of October 19, 2023
- 4.3 Parks, Recreation and Culture Advisory Committee Meeting Minutes of September 20, 2023
- 4.4 Accessibility Advisory Committee Meeting Minutes of October 12, 2023
- 4.5 Civic Awards Advisory Committee Meeting Minutes of September 21, 2023

It was the consensus of the Committee to go to the Planning and Development Committee prior to Corporate Services Committee.

**5. Corporate Services - Councillor Vicki Mink**

- 5.1 Staff Reports

None.

- 5.2 New Business

None.

Corporate Services Committee adjourned at 8:50 p.m.

**6. Finance - Councillor Les Andrews**

- 6.1 Staff Reports

None.

- 6.2 New Business

Councillor Andrews provided a reminder regarding upcoming Special Finance Meetings regarding the proposed 2024 Municipal Budget.

Finance Committee adjourned at 8:50 p.m.

## 7. Planning and Development - Mayor Olena Hankivsky

As Deputy Mayor Attridge would be seconding the Notice of Motion (Item 7.2.1), Mayor Hankivsky assumed the Chair for Planning and Development Committee.

### 7.1 Staff Reports

None.

### 7.2 New Business

#### 7.2.1 Notice of Motion regarding Sleeping Cabin Pilot Project - 3200 County Road 10 (Councillor Holloway Wadhvani)

A detailed discussion ensued. Councillor Mink requested a recorded vote.

**Moved by** Councillor Holloway Wadhvani

**Seconded by** Deputy Mayor Attridge

WHEREAS the Municipality of Port Hope on May 2, 2023 through Resolution 24/2023 declared housing and shelter as a Human Right; and

WHEREAS the Municipality of Port Hope recognizes that significant gaps along the Housing Continuum (attached hereto as Appendix A) exist in our community; and

WHEREAS efforts to address gaps in emergency shelter and transitional housing are complimentary to efforts to increase supply of social housing, affordable rental housing, and affordable home ownership; and

WHEREAS Council has twice, through direction to staff, on December 6, 2022, and January 24, 2023, indicated support for a potential Sleeping Cabin Initiative, and most recently considered Report PD-28-23 on October 17, 2023 with respect to a proposed Sleeping Cabin pilot and implications of implementing such a program in Port Hope; and

WHEREAS Staff Report PD-28-23 identified the municipal property at 3200 County Rd 10 (George Hamilton School) as a potential viable location for a Sleeping Cabin pilot; and

WHEREAS Green Wood Coalition has provided updated information addressing the two remaining concerns outlined in Staff Report PD-28-23 for use of 3200 County Rd 10 (George Hamilton School) for a Sleeping Cabin pilot (attached hereto as Appendix B);

NOW BE IT RESOLVED THAT a resolution be presented to Council to:

- Direct staff to initiate the requirements of the Planning Act for issuance of a Temporary Zoning By-Law to allow for shelter use of the underused municipal land at 3200 County Rd 10, with the intention of negotiating a Licensing Agreement with Green Wood Coalition for use of the property for a 6-month 4-cabin Sleeping Cabin Pilot initiative; and further,

- That Council direct staff to incorporate conditions into any Licensing Agreement covering the requirements outlined in Staff Report PD-28-23, including requirements of Northumberland County Social Services, Municipality of Port Hope Building Services, and Municipality of Port Hope Protective Services.

For (2): Deputy Mayor Attridge, and Councillor Holloway Wadhwani

Against (5): Mayor Hankivsky, Councillor Andrews, Councillor Collins, Councillor Mink, and Councillor Pearson

**Defeated (2 to 5)**

Planning and Development Committee adjourned at 8:48 p.m.

**8. Parks, Recreation & Culture - Councillor Adam Pearson**

8.1 Staff Reports

8.1.1 Staff Report PRC-13-23 re: Leisure Services Master Plan Implementation Update

**Moved by** Mayor Hankivsky

**Seconded by** Deputy Mayor Attridge

That Report PRC-13-23 be received for information.

**Carried**

8.2 New Business

None.

Parks, Recreation and Culture Committee adjourned at 8:51 p.m.

**9. Works and Engineering - Councillor Claire Holloway Wadhwani**

9.1 Staff Reports

9.1.1 Staff Report WE-24-23 re: Ganaraska Region Conservation Authority MOU

**Moved by** Councillor Collins

**Seconded by** Mayor Hankivsky

That a By-law be prepared for presentation to Council to enter into a Memorandum of Understanding with the Ganaraska Region Conservation Authority (GRCA).

**Carried**

9.2 New Business

None.

Works and Engineering Committee adjourned at 8:53 p.m.

**10. Protective Services - Councillor Chris Collins**

10.1 Staff Reports

None.

10.2 New Business

None.

Protective Services Committee adjourned at 8:53 p.m.

**11. Question Period**

Council - Councillor Mink regarding a status update of Walker Road.

Media - None.

Public - E. Hamm, Northumberland County, regarding communications with other levels of government to develop strategies to assist the unhoused population. Further inquired about possible solutions to address housing and homelessness crisis.

Yvonne O'Neill, unknown address, regarding Item 7.2.1. Inquired regarding potential alternate locations for Sleeping Cabins.

R. Frickson, no fixed address, regarding Item 7.2.1, and alternate solutions and resources for unhoused persons.

A. McKeating, 31 White Drive, regarding Item 7.2.1, and next steps with respect to Sleeping Cabins and services offered by Northumberland County.

B. Mills, 180 Centennial Dr, regarding Item 7.2.1, and a review of alternate locations for the Sleeping Cabins.

D. Irwin, 60 Francis St, regarding Item 7.2.1, and affordable housing on surplus municipal property such as 3200 County Rd 10.

**12. Adjournment**

Committee of the Whole meeting adjourned at 9:44 p.m.

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Olena Hankivsky, Mayor

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Shrishma Davé, Acting Clerk